

IDEFORD PARISH COUNCIL

DRAFT - Minutes of the Annual Meeting held on Wednesday, 6 September 2017 - DRAFT

Present:	Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Liz Hill Cllr Tom Hill Cllr Julian Hull	Vice Chairman Arrived at 1836
In Attendance	Mrs Ashley Lamb 5 Members of the Public	Parish Clerk

Item (a)	Discussion and Decisions (b)
064/17	<p>WELCOME AND APOLOGIES FOR ABSENCE</p> <p>Cllr French assumed the role of Chairman and opened the meeting at 1830. Apologies for absence were received from Cllr Ron Peart and Cllr Carter-Woodwark. Parish Councillor reasons for absence were accepted.</p>
065/17	<p>MINUTES OF THE LAST MEETING</p> <p>It was unanimously agreed that the minutes of the 5 Jul 17 meeting be signed as a true and accurate record.</p>
066/17	<p>DECLARATION OF INTERESTS</p> <p>For the discussion on grant applications at item 068.5, Cllr French declared his appointment as a Trustee of the Millennium Green (MG), Cllr Liz Hill advised that her husband was the Treasurer of the Village Hall and the MG and Cllr Fox advised that his Wife was the Chairman of the Village Hall Committee.</p>
067/17	<p>REPORTS</p> <p>District Councillor – Cllr Beryl Austen</p> <p>Teignbridge Group Leaders have been discussing a way of attracting new candidates to stand as Councillors at the next election in May 2019. A trial will be held to start meetings at 4pm in October and November to ascertain if this is more convenient for Councillors and some general awareness sessions will be held to promote wider public knowledge of opportunities to stand for office nearer the time.</p> <p>The Planning Committee passed an application for 175 houses at Kingskerswell last week. Teignbridge has met all the required housing targets set for the District and has been highly commended as an Outstanding Strategic Local Authority of the Year. If the targets are not met, fines can be imposed.</p> <p>There are Councillors, including myself, who are not overjoyed at the loss of our green fields and open spaces. Developers won the appeal last month for the increase of housing numbers at Penn's Mount Kingsteignton and the resulting loss of open space for the community.</p> <p>Meetings are back to normal for Town and District now and there will be more to report at future meetings.</p>
068/17	<p>PARISH MATTERS</p> <p>068.1 - To receive Ideford Parish Plan Action Updates from Portfolio Holders</p> <p>It was unanimously resolved that the Parish Plan Action List should now be closed. Several of the items would continue to be covered as normal Council business and items such as the provision of better Broadband or Affordable Housing would remain as specific projects. A final update of the Action Plan can be viewed at:</p> <p style="text-align: center;">http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2017September06.pdf</p> <p>068.2 – To discuss quotations for Parish Bench Maintenance and resolve next steps</p> <p>Several quotations have now been received to maintain the 5 Parish Benches. Due to the request to remove them to another location for maintenance or due to the excessive price quoted it was resolved that the Clerk should put something in the Parish Newsletter to see if a volunteer could be found to help do the work.</p> <p>068.3 - To receive update following the Campaign to Protect Rural England Meeting on 5 Sep 17</p> <p>Cllr Carter-Woodwark and Cllr Liz Hill had been unable to attend the 5 Sep 17 meeting.</p> <p>068.4 - To receive update following Conferences or Training Events</p> <p>During July Cllr Bellamy and the Clerk were asked by the Senior Public Health and Equality Officer to speak at Devon County Council Gypsy & Traveller Conference. The session had been well received and resulted in follow up discussions with Mid Devon Planners. On 11 Jul 17 Cllr Carter-Woodwark and Cllr Fox attended a Chairmanship Course and on 15 Aug 17 the Clerk had been asked by DALC to attend the Devon County Council Strategic Plan Focus Group. The next training event would be a DALC Planning Course on 12 Sep 17; Cllr Bellamy, Cllr French and Cllr Fox will attend.</p>

	<p>068.5 - To consider options for 2017/18 Elector Fund Applications and resolve next steps Having considered passed applications and ideas submitted for this year, Councillors unanimously resolved that the Clerk should submit two applications. £200 in support of the Messy Events for Parish Children and £200 towards the replacement of the fridges in the Village Hall. Councillors further resolved that if required the Clerk could work with the Village Hall and Millennium Green Committees to help them find funding.</p> <p>068.6 - To start the discussion on priorities and budget requirements for FY 18/19 The help inform the 2018/19 budget planning process, the Clerk asked Councillors to consider what the priorities, focus and objectives of the Parish Council would be during the next FY. Having a month to consider the matter it was resolved that this topic should be added to the agenda for the meeting on 4 Oct 17.</p>															
069/17	<p>PUBLIC PARTICIPATION <i>Standing Orders were suspended</i></p> <p>A parishioner commented that a brick wall had been built to divert water from heavy rainfall away from the Olchard end of the Watery Lane bridleway. Could anything now be done to repair the top part of the bridleway? The Clerk would contact the P3 co-ordinator.</p> <p><i>Standing Orders were reinstated</i></p>															
070/17	<p>PLANNING 17/02158/FUL – 11 Woodlands, Higher Sandygate – Application by Mrs A Hennessey Single storey rear extension and extension to the existing garage Councillors resolved unanimously to support the application submitted by Mrs Hennessey.</p>															
071/17	<p>CLERK'S REPORT AND FINANCE</p> <p>071.1 - Balance of Accounts as at 31 Aug 17 Parish Current Account £9090.33 Request for Payment Authorisation £ 1574.85 Remaining Cash at Bank £7515.48</p> <p>071.2 - To request signature of Monthly Bank Reconciliation for June due to Typo. It was resolved unanimously that the monthly bank reconciliation for June should be signed by the Chairman.</p> <p>071.3 - To request approval and signature of Monthly Bank Reconciliation for July and August 2017 It was resolved unanimously that the monthly bank reconciliations for July and August should be signed by the Chairman.</p> <p>071.4 - To request approval for BACS Payments It was unanimously resolved that the following payments could be made via BACS Transfer:</p> <table border="1" data-bbox="320 1330 1410 1561"> <tr> <td>£60.00</td> <td>DALC</td> <td>Chairmanship Short Course for Cllr Carter-Woodwark & Cllr Fox</td> </tr> <tr> <td>£50.00</td> <td>Ideford Millennium Green</td> <td>Equipment Hire for Parish Fete on 15 Jul 17</td> </tr> <tr> <td>£50.00</td> <td>Ideford Village Hall</td> <td>Venue Hire for Parish Fete on 15 Jul 17</td> </tr> <tr> <td>£1393.85</td> <td>Mrs Ashley Lamb</td> <td>Apr to Sep 17 – Wages, Expenses, Mileage and Reimbursement</td> </tr> <tr> <td>£21.00</td> <td>HMRC</td> <td>PAYE Payment</td> </tr> </table> <p>071.5 - To provide update on Legal and Administrative matters</p> <p>071.5.1 Public Space Protection Order (PSPO) The Clerk gave an overview of the TDC Strategy work looking at introducing a new power called a Public Space Protection Order (PSPO) that will help to enforce dog fouling and control issues more consistently across the district. Before considering the introduction of the PSPO, TDC are running a survey. The survey accessed via www.teignbridge.gov.uk/dogsurvey closes on 29 Sep 17. Details have been published in the Parish Newsletter, on notice boards and using social media.</p> <p>071.5.2 Future Conferences and Events The Clerk asked if any Councillor wished to attend the DALC AGM & Conference on Tues 10 Oct 17 or the Devon Community Resilience Forum Event on Wed, 22 Nov 17. Cllr Fox will attend on 22 Nov 17.</p> <p>071.5.3 Public Rights of Way (PROW) Following concerns raised by a Parishioner, the Clerk had contacted the Forestry Commission (FC) Area Forester regarding unsafe or fallen trees in the “Muddy Bottoms” / Well Covert area of the Parish. Having checked records it was confirmed that this PROW is inspected on a 5-year cycle and is due for another inspection next year.</p>	£60.00	DALC	Chairmanship Short Course for Cllr Carter-Woodwark & Cllr Fox	£50.00	Ideford Millennium Green	Equipment Hire for Parish Fete on 15 Jul 17	£50.00	Ideford Village Hall	Venue Hire for Parish Fete on 15 Jul 17	£1393.85	Mrs Ashley Lamb	Apr to Sep 17 – Wages, Expenses, Mileage and Reimbursement	£21.00	HMRC	PAYE Payment
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	<p>As concerns have been raised they will ask that an ad-hoc inspection is carried out in the next few months. The FC have also asked that in future, prior to any self-help clearance work we give them a call first.</p> <p>The Clerk also provide an update to Councillors on the following matters:</p> <ul style="list-style-type: none"> • With effect from 1 Sep 17 the Village Hall Rental Charge will increase from £5 per hour to £6 per hour. • Following the recent by-election in Bishopsteignton the Mr Henry Merritt our current internal auditor had been the successful candidate. Mr Merritt has confirmed the if reappointed by Ideford Parish Council, he would be happy to conduct future internal audits. • DCC & TDC are holding “Home Composting Roadshows” by the Clock Tower in Newton Abbot on 8 & 22 Sep 17 from 0900 until 1530. Low cost compost bins for sale, advice and a chance to win a hamper of goodies.
072/17	DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 4 Oct 17 at 6.30pm

The Chairman closed the meeting at 1920

Signed: _____

Dated: _____

4 Oct 17

DRAFT