

IDEFORD PARISH COUNCIL

DRAFT - Minutes of the Annual Meeting held on Wednesday, 1 November 2017 - DRAFT

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Liz Hill Cllr Tom Hill Cllr Julian Hull	Chairman – Arrived at 1845 Vice Chairman Arrived at 1835
In Attendance	Mrs Ashley Lamb 2 Members of the Public	Parish Clerk

Item (a)	Discussion and Decisions (b)
082/17	<p>WELCOME AND APOLOGIES FOR ABSENCE</p> <p>Cllr French assumed the role of Chairman and opened the meeting at 1830. Apologies for absence were received from Cllr Ron Peart and PC Rob Harvey. Apologies for delayed arrival from Cllr Carter-Woodwark were also noted.</p>
083/17	<p>MINUTES OF THE LAST MEETING</p> <p>It was unanimously agreed that the minutes of the 4 Oct 17 meeting be signed as a true and accurate record.</p>
084/17	<p>DECLARATION OF INTERESTS</p> <p>Cllr Tom Hill joined the meeting at 1835 and there were no declarations of interest.</p>
085/17	<p>REPORTS</p> <p>District Councillor – Cllr Beryl Austen</p> <p>The Regulatory and Appeals Committee, of which I am a member, hears appeals from residents regarding Tree Preservation Orders, employment issues, and regulates the taxi services in the area granting Licences to operate as taxis and monitoring the quality and accuracy of that service. There has been a significant increase in applications for taxi licenses, many from immigrant drivers. There is also an element of vehicles for hire which have not been licensed and moves are afoot to have large coloured signs on taxis to ensure that they are readily identified as licensed by the District Council. A Licence involves police checks and regular vehicle inspections, and some obvious sign would make the public aware of what is or is not a licensed taxi.</p> <p>Concern is considerable regarding a recent alleged criminal offence by a Councillor which has been brought to our notice in the last few days. Questions are already being asked about removal of a convicted criminal from public service. At the moment that is not relevant however, Councillors can be removed after six months absence.</p> <p>Devon and Cornwall Constabulary – PC Rob Harvey – Read by the Clerk.</p> <p>Reported crimes from 06 Jun 17 to 5 Jul 17</p> <p>Theft from motor vehicle – Laptop stolen overnight from a car parked and unattended in the Church Rd. Owner unsure if car was secure or not. This occurred in the same timeframe as two other theft from motor vehicles in the area. No leads.</p> <p>Theft from motor vehicle – Bank card, aftershave and a pair of shoes stolen overnight from a car parked and unattended in the Church Rd. Owner unsure if car was secure or not. This occurred in the same timeframe as two other theft from motor vehicles in the area. No leads.</p> <p>Reported crimes from 06 Jul 17 to 1 Nov 17 – No Crimes Reported</p> <p>Other matters</p> <p>As you will see from the only two or three crimes we had over the months, even they could have been avoided if vehicles were left secure, alarmed and with no valuables inside. Please take care of your belongings and do not leave them on public display. Property mark them and make a note somewhere of the make, model and serial numbers of expensive items where appropriate. If you've got a mobile phone that for some reason you plan to leave unattended please consider installing a security app that includes the facility to track your device should it be stolen.</p> <p>Please report any suspicious people or vehicles, taking time to write down vehicle registrations and inform the police as it is happening, as opposed to a day or so after. Don't be afraid to use the 999 number if it's appropriate.</p>

	<p>On a lighter note.....a very big thank you to one of your residents who super sleuthed their way to uncovering thirteen cannabis plants that were being grown in the open air on Ideford Common!!! They did follow my advice above to write down the vehicle registration for the people involved, unfortunately they wrote it on their hand and by the time they got home it had rubbed off to the point that we couldn't identify a likely match. Never mind, at least we've spoilt their fun!</p>
086/17	<p>PARISH MATTERS</p> <p>086.1 - To receive update and resolve any further action following concerns raised by Parishioners Following the 4 Oct 17 Parish Council Meeting the Clerk had emailed the concerns raised about the Millennium Green (MG) to the Chairman and Secretary of the Trustees. The Clerk and Cllr French attended the MG meeting on 19 Oct 17 and Trustees took all the issues raised very seriously.</p> <p>MG Oak Tree It was recognised that this is an important and highly visible tree within the Parish. The Trustees are committed to looking after all the trees within and associated with the green and have recently commissioned a comprehensive Arboriculture Report. Actions highlighted by the report will be carried out in due course. This work can be done in a timely manner as the Oak Tree is not specifically protected by a Tree Preservation Order (TPO) and is not a Conservation Area (CA). If it was, an application would need to be made to TDC for permission to undertake any future work on the tree, every time that it was required. Although fees would not be charged for works to Trees protected under TPOs or in a CA it would be an extended process with a 6 to 8 weeks approval window every time any work was to be undertaken.</p> <p>MG Dog Ban / Dog Faeces Trustees felt that banning dogs from the MG would be unfair on responsible owners or people who take children and pets to the Green at the same time. Reminding owners of their responsibility with new and more visible signage should be the first step. There was also a discussion about a children's competition in the New Year to design a new sign. The Parish Council may be approached in the to request funding towards any new signage. In the short term the Clerk has requested some No Fouling Stickers from Teignbridge.</p> <p>Colleybrook Flooding / Blockages Clerk has spoken with the DCC Bridge Inspector and can confirm that clearance work is scheduled for on or around 9 Nov 17. Question also asked about the need for 5 boards as part of the silt trap. The Bridge Inspector thinks that it would be best to keep the boards in place and he will continue to monitor the situation through his inspections. The bridge is inspected every 2 years and silt is removed from the area annually. However, if the silt trap becomes full we can contact DCC to request clearance.</p> <p>086.2 – To resolve meeting dates for 2018 and to consider a change of day or week Councillors discussed moving the day and date of Parish Council Meetings to enable full attendance by County and District Councillors. It was unanimously resolved that starting in 2018 Parish Council Meetings will be held on the 2nd Thursday of each month and will start at the slightly later time of 7.00pm.</p> <p>086.3 - To receive update following the CPRE Meeting on 23 Oct 17 Cllr Liz Hill gave an overview of the latest CPRE Meeting. The Clerk will forward a copy of the minutes to all Councillors for information.</p> <p>086.4 - To resolve amendments to the 1st Draft of the Budget for 2018/19 Cllr Carter-Woodwork joined the meeting at 1845 and Councillors discussed the 1st draft of the Budget for FY 2018/19. Each line entry and associated comment was considered and minor amendments made. The Clerk will circulate the amended draft to all Councillors and present the final copy at the 6 Dec 17 Meeting, requesting resolution for approval and adoption prior to the precept request being submitted to the District Council.</p>
087/17	<p>PLANNING</p> <p>17/01926/FUL – Ash Barn, Coombe Farm, Ideford Combe, TQ12 3GS – Application by Mrs L Edward Decision Notice – Application Granted - Extension to lounge and new rear porch</p> <p>17/02158/FUL – 11 Woodlands, Higher Sandygate – Application by Mrs A Hennessey Decision Notice – Application Granted - Single storey rear extension and extension to the existing garage</p>
088/17	<p>PUBLIC PARTICIPATION</p> <p><i>Standing Orders were suspended</i></p> <p>A parishioner asked if a Mirror could be placed at the junction of Olchard Lane and Longthorn Road to aid visibility when using the junction. The Chairman commented that caution should be used at the junction and if approved, placement of a mirror would set a precedent for many other junctions.</p>

	<p>CLlr Carter-Woodwark commented on the disparity of SWW assistance following the burst main in Chudleigh and lack of water supply in central Ideford. The Clerk is to write to SWW to seek guidance on consolidated assistance request if required for future outages and to seek clarification on the provision of water bowsers for commercial businesses.</p> <p>Standing Orders were reinstated</p>									
<p>089/17</p>	<p>CLERK'S REPORT AND FINANCE</p> <p>089.1 - Balance of Accounts as at 31 Oct 17</p> <p>Parish Current Account £9058.70</p> <p>Request for Payment Authorisation £ 192.00</p> <p>Remaining Cash at Bank £8866.70</p> <p>089.2 - To request approval and signature of Monthly Bank Reconciliation for October 2017</p> <p>It was unanimously resolved that the bank reconciliation for October should be signed by the Chairman.</p> <p>089.3 - To request approval for continued use of Direct Debit Payments</p> <p>It was unanimously resolved that Direct Debit Payments for annual subscriptions to the ICO (£35) and CPRE (£36) could continue to be used.</p> <p>089.4 - To request approval for BACS & Cheque Payments</p> <p>It was unanimously resolved that the following payments could be made via BACS Transfer:</p> <table border="1" data-bbox="327 779 1401 824"> <tr> <td>£192.00</td> <td>David Wright</td> <td>Annual Grass Cutting and Strimming (Cheque No 000459)</td> </tr> </table> <p>089.5 - To provide update on Funding and Grant Applications</p> <p>£1840 Village Hall - Rural Aid Payment authorised before completion of New Front Door & Windows.</p> <p>£1000 Village Hall - Locality Funding approved for old Kitchen vent removal and roof/leak repairs/make good.</p> <p>£200 Village Hall - Elector Funding granted towards the purchase of 2 new under counter fridges.</p> <p>£200 Messy Church - Elector Funding granted to continue with events for Children.</p> <p>Request permission to transfer following amounts once the funding has been received by the Parish Council:</p> <p>£200.00 Village Hall Transfer of Elector Fund Grant (once received by Parish Council)</p> <p>£200.00 PCC for Messy Church Transfer of Elector Fund Grant (once received by Parish Council)</p> <p>It was unanimously resolved that the following Elector Funding could be transferred once received:</p> <table border="1" data-bbox="327 1294 1401 1384"> <tr> <td>£200.00</td> <td>Village Hall</td> <td>Transfer of Elector Fund Grant (towards cost of new fridges)</td> </tr> <tr> <td>£200.00</td> <td>PCC</td> <td>Transfer of Elector Fund Grant (towards cost of Messy Church Events)</td> </tr> </table> <p>089.6 - To provide update on Legal and Administrative matters</p> <p>There were no legal or administrative updates.</p>	£192.00	David Wright	Annual Grass Cutting and Strimming (Cheque No 000459)	£200.00	Village Hall	Transfer of Elector Fund Grant (towards cost of new fridges)	£200.00	PCC	Transfer of Elector Fund Grant (towards cost of Messy Church Events)
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<p>090/17</p>	<p>DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 6 Dec 17 at 6.30pm</p>									

The Chairman closed the meeting at 1920

Signed: _____

Dated: _____

6 Dec 17