

IDEFORD PARISH COUNCIL
Minutes of the Meeting held on Wednesday, 1 March 2017

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Liz Hill Cllr Tom Hill Cllr Julian Hull	Chairman Vice-Chairman Arrived at 1835
In Attendance	Cllr Beryl Austen Michael Martyn Mrs Ashley Lamb 4 Members of the Public	District Councillor Local Historian Parish Clerk

Item (a)	Discussion and Decisions (b)
010/17	<p>WELCOME AND APOLOGIES FOR ABSENCE</p> <p>The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Tony Dempster. Cllr Walters and PCSO Heather. The Chairman welcomed Mr Michael Martyn to the meeting.</p>
011/17	<p>MINUTES OF THE LAST MEETING</p> <p>It was unanimously agreed that the minutes of the 1 Feb 17 meeting be signed as a true and accurate record. Cllr Hull joined the meeting at 1835.</p>
012/17	<p>DECLARATION OF INTERESTS</p> <p>There were no declared declarations of interest.</p>
013/17	<p>REPORTS</p> <p>District Councillor – Cllr Beryl Austen</p> <p>Maintaining a five year housing land supply in Teignbridge will be crucial to ensuring where development takes place so as to provide the much needed market housing, more than 80% of which are bought by people moving to Devon and the South West. 1015 affordable rented homes have been delivered in Teignbridge over the last ten years which has made a significant impact in reducing housing need. However, there is an emerging need for 1200 affordable homes over the next ten years. Although there is a natural desire for local communities to resist development these facts make it necessary for planning permissions to be granted so that homes and jobs for Teignbridge residents become a reality.</p> <p>Teignbridge is requesting support of the community in the Great British Spring Clean which runs from 3 – 5 March. It is hoped to get half a million people out and about cleaning up their local communities. Anyone or any group that would like to get involved should contact Tracey Fey, Waste Project Officer at TDC.</p> <p>Because of the County Council Elections this year on 4 May, any application for grant funding from District Councillors must be made by 27 Mar 17 when a period of purdah starts during which no Councillor may allocate Community Funds to the electorate. The intention of this regulation is that no Councillor could seek to ingratiate themselves to the electorate and influence the fairness of the democratic system!</p> <p>No planning matters directly affecting Ideford have arisen in recent meetings.</p> <p>Police Community Support Officer Report – Read by the Clerk</p> <p>The Clerk read out a letter that had been received from PCSO Heather, who will be moving on from the role at the end of March 2017.</p> <p>IDEFORD POLICE LOGS for the Period 29 Jan 17 to 28 Feb 17</p> <p>One report of anti-social behaviour / criminal damage</p> <p>IDEFORD CRIMES for the Period 29 Jan 17 to 28 Feb 17 - No crimes reported for this period</p>

014.1 - To listen to a request from Mr Michael Martyn, Local Historian and resolve next steps

Councillors were joined by Michael Martyn, who last attended an Ideford Parish Council Meeting 27 years ago to discuss a County Hall review of the Public Rights of Way in the area. Mr Martyn spoke about the tradition of beating the bounds and the fact that one of the Ideford Boundary Stones is rare in that it is shared by 4 Parishes. The stone is not easy to see, has been fenced off and is not easy to access. Mr Martyn asked Councillors to consider (in partnership with the other 3 Parishes) providing to more fitting mark.

Mr Martyn read the following poetic request:

Each year around Rogation tide folk go bound beating nationwide and on their rounds oft times will meet at points were three Parishes do meet. But it is rare to find a stone that four Parishes can claim to own. So surely if one ever did one might not expect it to be hid. Well in all Devon, far as I know, just one such stone exists but Oh, you'd search some time to find it, so, this poem Ideford, might make a plea that you and Ashcombe and Chudleigh will selves and Bishopsteignton stir, walk along the road called Rixafer and at a stone mark easily missed put up some sort of obelisk of granite, square, no need to high, but lettered clear C A B I

It was **resolved** that the Parish Council would remain in contact with Mr Martyn while he met with the other Parishes and confirmed who owns the land were the current stone is positioned.

014.2 - To receive Ideford Parish Plan Action Updates from Portfolio Holders

There were no specific updates from Portfolio Holders.

014.3 - To discuss and resolve a Parish Asset Maintenance Plan for 2017

Councillors discussed the need to maintain Parish Assets and specifically the 5 Benches. It was **resolved** that Cllr French would obtain some quotes for the maintenance and re-staining of each bench.

014.4 - To discuss and resolve arrangements for the 2017 Annual Parish Meeting

The Annual Parish Meeting will be held on Wednesday, 19 Apr 17. Refreshments will be available from 6pm and the meeting will start at 6.30pm. It was **unanimously resolved** that £20 from the Chairman's Fund could be used towards the cost of refreshments.

014.5 - To approve and sign the Internal and Asset Risk Assessments for FY 2016/17

Further to Minute 005.5/17 and now that the amendments have been incorporated it was **unanimously resolved** that with the Internal and Asset Risk Assessments could be signed by the Chairman and Vice Chairman.

014.6 - To approve and sign the Internal Policy Control Statement for FY 2016/17

Councillors **unanimously resolved** that the Statement could be signed by the Chairman and Clerk/RFO and added to the Finance Pages of the Parish Website.

014.7 - To confirm response requirements for recent consultations and notifications

Having distributed documentation to Councillors during the month for their consideration, the Clerk provided an overview of recent consultations and their submission deadlines:

1. Abbotskerswell Neighbourhood Plan Consultation (Regulation 16) (3 Apr 17)
2. Buckfastleigh Neighbourhood Plan Pre-submission Consultation (7 Apr 17)
3. Greater Exeter Strategic Plan Consultation (10 Apr 17)
4. Public Consultation on the draft South Hams Special Area of Conservation Mitigation Strategy for the Heart of Teignbridge and Bovey Tracey (10 Apr 17)
5. Public Consultation on NA1 Houghton Barton Draft Development Framework Plan (10 Apr 17)

It was **unanimously resolved** that Ideford Parish Council had no points or concerns that they wished to raise about consultation 1 and 2 and that Consultation 3, 4 and 5 be added to the agenda for the next meeting to allow Councillors more time to read the documentation.

015/17	<p>PUBLIC PARTICIPATION</p> <p><i>Standing Orders were suspended</i></p> <p>A parishioner commented that if the Parish Council was going to consider an additional or replacement 4 Parish Boundary Stone that perhaps they might like to contact the Olchard Quarry land owners to see if a suitable stone could be found.</p> <p><i>Standing Orders were reinstated</i></p>												
016/17	<p>PLANNING</p> <p>17/00077/FUL - Orchard Cottage, Olchard – Application by Mr S Comerford Decision Notice - Extension of single garage into a double garage – Application Granted</p> <p>16/03379/NPA - Lower Colleybrook Farm, Fore Street, Ideford – Application by Mr R Coombes Application for Prior Approval under Part 3 Class Q (a) and (b) and paragraph W of the GPDO for change of use of two agricultural buildings from agricultural use to two dwellings</p> <p>Councillors resolved unanimously to support the application submitted by Mr R Coombes.</p>												
017/17	<p>CLERK'S REPORT AND FINANCE</p> <p>017.1 - Balance of Accounts as at 28 Feb 17</p> <table data-bbox="256 763 1458 887"> <tr> <td>Parish Current Account</td> <td>£8258.32</td> </tr> <tr> <td>Request for Payment Authorisation</td> <td>£1137.83</td> </tr> <tr> <td>Remaining Cash at Bank</td> <td>£7120.49 (A VAT reclaim for £62.21 has also been submitted)</td> </tr> </table> <p>017.2 - To request approval and signature of Monthly Reconciliations for February</p> <p>It was resolved unanimously that the monthly bank reconciliations for February should be signed by the Chairman.</p> <p>017.3 - To request approval for BACS and Cheque Payments</p> <p>It was unanimously agreed and resolved that the following payment could be made via BACS Transfer:</p> <table data-bbox="343 1167 1385 1261"> <tr> <td>£1065.83</td> <td>Mrs Ashley Lamb</td> <td>6 monthly Salary, Mileage and Expenses</td> </tr> <tr> <td>£72.00</td> <td>DALC</td> <td>SW Regional Conference Fees</td> </tr> </table> <p>017.4 - To provide update on Legal and Administrative matters</p> <p>017.4.1 – Check of all Policy Documentation</p> <p>The Clerk asked that during March could all Councillors review the current Standing Orders, Regulations and Policy Documents governing the Parish Council's operation and procedures. Formal approval and any required amendments would be requested at the April Meeting.</p> <p>017.4.2 – Permission to apply for Funding</p> <p>The Clerk requested permission to approach DCC for potentially available Locality Funding. It was unanimously agreed that the Clerk may work with the Village Hall and Millennium Green Committees to find funding towards new built in fridges and a new lawnmower.</p> <p>017.4.3 – Grants and Funding</p> <p>The Clerk advised that the TDC Rural Aid Fund would be open of applications for 8 weeks starting on 17 Mar 17.</p> <p>017.5 - To issue training documentation to all Councillors</p> <p>The Clerk distributed a copy of the NALC Planning Explained training booklet to each Councillor.</p>	Parish Current Account	£8258.32	Request for Payment Authorisation	£1137.83	Remaining Cash at Bank	£7120.49 (A VAT reclaim for £62.21 has also been submitted)	£1065.83	Mrs Ashley Lamb	6 monthly Salary, Mileage and Expenses	£72.00	DALC	SW Regional Conference Fees
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018/17	<p>DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 5 Apr 17 at 6.30pm</p>												

The Chairman closed the meeting at 1935

Signed: original copy signed

Dated: 5 Apr 17