

IDEFORD PARISH COUNCIL
Minutes of the Meeting held on Wednesday, 5 April 2017

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Julian Hull	Chairman Vice-Chairman
In Attendance	Cllr Beryl Austen Mrs Ashley Lamb 3 Members of the Public	District Councillor Parish Clerk

Item (a)	Discussion and Decisions (b)
019/17	<p>WELCOME AND APOLOGIES FOR ABSENCE</p> <p>The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Liz Hill and Cllr Tom Hill. The resignation of Cllr Mike Walters, due to ill health was also noted.</p>
020/17	<p>MINUTES OF THE LAST MEETING</p> <p>It was unanimously agreed that the minutes of the 1 Mar 17 meeting be signed as a true and accurate record.</p>
021/17	<p>DECLARATION OF INTERESTS</p> <p>As the Deputy Chairman of the Village Hall Committee, Cllr Carter-Woodwark declared an interest in business relating to the Village Hall. As a Trustee of the Millennium Green, Cllr French declared an interest in any business relating to the Green.</p>
022/17	<p>REPORTS</p> <p>County Councillor – Cllr Tony Dempster</p> <p>Cllr Dempster gave an overview of the following points:</p> <ul style="list-style-type: none"> • An additional £4.6 million has been added to Devon County Council’s budget for transport improvements for the coming financial year. This has been added to a £24.5 million package of schemes for its Transport Capital programme for 2017/18. The additional funding includes £4 million from the National Productivity Fund grant. £2 million of these funds will be used to enable the first phase delivery of the Tiverton Eastern Urban Extension A361 junction, which will unlock over 1,000 dwellings. £1 million will also see work starting on new urban cycle routes in Exeter, Newton Abbot and Barnstaple. • The 50 Mph speed limit on the South Devon Highway is to be made permanent. • Arts Council England (ACE) has awarded Libraries Unlimited £245,330 as part of the Libraries Opportunities for Everyone Innovation Fund. The funds will enable Libraries Unlimited, which runs the county’s libraries on Devon County Council’s behalf, to develop and implement innovative new library services across rural communities in North Devon and Torridge, offering a range of exciting literacy and digital literacy facilities. Barnstaple Library will be home to a new Fab Lab PLUS, equipped with specialist digital machinery such as 3D printers and laser cutters, as well as providing training, workshops, and courses on creative writing and digital content creation including vlogs, blogs and videos. • Road closures and bridge work that may affect the Parish. <p>District Councillor – Cllr Beryl Austen</p> <p>An application has been lodged for three permanent additional gypsy and traveller sites at the Haldon Ridge Travellers Site. Since it was established it has been a big improvement on the previous ramshackle arrangement. It has a site manager who can keep the site tidy and has proved to be a better arrangement than in the past.</p> <p>A programme to protect the dunes from erosion at Dawlish Warren is now well under way as are the improvements to the sea front protective walls at Teignmouth. These environmental works are so important for the future of each place as a tourist centre and to protect the environment.</p> <p>Apart from the continuing concerns about the application for an increase in housing numbers at the top of Penns Mount no planning matters of concern arise in our wards.</p> <p>Councillor Walters has now resigned and the East Ward will be electing their new Councillor for the remaining two years of the term at the County Council Elections. I would like to express my thanks to him for working closely with me over many years to look after our Ward. Our political views were never an issue when it came to working together for the best interests of our community.</p>

<p>023/17</p>	<p>PARISH MATTERS</p> <p>023.1 - To receive Ideford Parish Plan Action Updates from Portfolio Holders There were no specific updates from Portfolio Holders.</p> <p>023.2 - To discuss quotes for asset maintenance work and resolve next steps This matter was deferred until written quotations could be obtained.</p> <p>023.3 - To receive update following Teignbridge Campaign to Protect Rural England (CPRE) Meeting Cllr Carter-Woodwork gave an overview of the CPRE Meeting that was held on 7 Mar 17. There were no matters that would immediately affect the Parish.</p> <p>023.4 - To receive update following SW Regional Conference and Training Workshops on 16 Mar 17 The Clerk gave an overview of the SW Conference and the workshops held during the day. Key Speakers included the new Chairman of the National Association of Local Councils and Sasha Morgan the head of the Smaller Authorities Team at the Department for Communities and Local Government. Having attended a workshop on the Local Council Award Scheme the Clerk asked if Councillors would be interested in Ideford Parish Council working towards a Foundation Award? It would cost £50 to register and £50 to submit and the award is valid for 4 years. Of the 357 Member Councils of DALC only 4 Parish Councils and 4 Town Councils have a quality award. It was unanimously resolved that Ideford Parish Council should work towards the Foundation Award. Cllr Fox would work with the Clerk to progress the application.</p> <p>023.5 - To receive update following TALC Meeting on 30 Mar 17 Cllr French gave an overview of the TALC Meeting that was held on 30 Mar 17. Speakers included DSupt Alex Dawson, Digital Capabilities Unit and Laura Cowie, Cyber Protect Officer, Devon and Cornwall Police talking about Cyber Crime and Nick Davies, TDC Business Manager for Strategic Place and Tamsin Cook, TDC Planning Support Manager giving an update on Paperless Planning, the progress towards change.</p> <p>023.6 - To receive update on Grants and Funding and to resolve Rural Aid Grant Submission for 2017 The Clerk advised Councillors that an application for £246 from the DCC Highways Community Enhancement Scheme had been successful and that the money would be used to purchase litter picking and personal protection equipment. Councillors went on to consider two application for 2017/18 Rural Aid assistance. The Millennium Green Trustees requested £4000 towards a modular marquee system and the Village Hall Trustees, £1000 towards a Laptop, Projector and Screen. Having considered each application and the terms and conditions of the Rural Aid Fund, Councillors agreed by majority to support and application from the Millennium Green Trustees. It was further resolved that the Clerk should would with the Trustees to complete the application form.</p> <p>023.7 - To confirm response requirements for recent consultations and notifications Having considered documentation during the month, Councillors unanimously resolved that Ideford Parish Council had no points or concerns that they wished to raise about the following consultations:</p> <ol style="list-style-type: none"> 1. Greater Exeter Strategic Plan Consultation 2. Public Consultation on the draft South Hams Special Area of Conservation Mitigation Strategy for the Heart of Teignbridge and Bovey Tracey 3. Public Consultation on the NA1 Houghton Barton Draft Development Framework Plan 								
<p>024/17</p>	<p>PUBLIC PARTICIPATION</p> <p><i>Standing Orders were suspended</i> A parishioner asked if the Council would be providing any refresher CPR or Defibrillator training. Councillors agreed that this should be considered and would agenda an item for a future meeting.</p> <p><i>Standing Orders were reinstated</i></p>								
<p>025/17</p>	<p>PLANNING – No planning applications had been received for consideration.</p>								
<p>026/17</p>	<p>CLERK'S REPORT AND FINANCE</p> <p>026.1 - Balance of Accounts as at 31 Mar 17</p> <table data-bbox="256 1951 967 2101"> <tr> <td>Parish Current Account</td> <td style="text-align: right;">£7182.70</td> </tr> <tr> <td>Request for Payment Authorisation</td> <td style="text-align: right;">£386.16</td> </tr> <tr> <td>Remaining Cash at Bank</td> <td style="text-align: right;">£6796.54</td> </tr> <tr> <td>HWCEF Grant</td> <td style="text-align: right;">£246.00 to arrive (£7042.54)</td> </tr> </table>	Parish Current Account	£7182.70	Request for Payment Authorisation	£386.16	Remaining Cash at Bank	£6796.54	HWCEF Grant	£246.00 to arrive (£7042.54)
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026.2 - To request approval and signature of Monthly Reconciliations for March / End of FY 16/17

It was **resolved unanimously** that the monthly bank reconciliation for March (End of Financial Year 16/17) should be signed by the Chairman.

026.3 - To provide quarterly update/year end update on expenditure against budget for FY 16/17

The Clerk provided an overview and written documentation on the overall expenditure against budget following the end of FY 16/17. Figures provided did not include the error payment of £7000 from TDC. There were no questions from Councillors and it was **unanimously resolved** that information provided showed a true reflection of the Parish Council Finances and Account.

026.4 - To request approval for BACS and Cheque Payments

It was unanimously **agreed and resolved** that the following payment could be made via BACS Transfer:

£295.20	Helping Hands	Adult Tidy Up Kits
£90.96	DALC	NALC & DALC Affiliation Fees

026.5 - To approve and sign the Summary Receipts and Payments Account for year ended 31 Mar 17

It was **unanimously resolved** that with the Summary of Receipts and Payments for year ending 31 Mar 17 could be signed by the Chairman and RFO.

026.6 - To approve Variance Identification, Explanation & Earmarked Reserves and Fixed Asset Register for Year Ending 31 Mar 17

Councillors **unanimously resolved** that the Variance Identification, Explanation & Earmarked Reserves were a true reflection of the Parish Council accounts as at 31 Mar 17 and that the Fixed Asset Register and supporting statements could be signed by the Chairman and Parish Clerk.

026.7 - To confirm that all Councillors have an up to date Declaration of Interests

All Parish Councillors present at the meeting confirmed that they have an up to date Declaration of Interests.

026.8 To resolve that all Council Standing Orders, Regulations and Procedures are up to date

Further to Minute 017.4.1/17 Councillors **unanimously resolved** that the following Orders, Regulations and Policies remained current and should be used to guide, inform, regulate or conduct Parish Council business:

1. Standing Orders
2. Code of Conduct
3. Financial Regulations: Revised 14 March 2016
4. Data Protection – Freedom of Information and Model Publication Scheme
5. Protocol on the Filming and Recording of Parish Council Meetings
6. Policy on Training and Development
7. Delegation Scheme
9. Complaints Procedure
9. Disciplinary Policy
10. Grievance Policy
11. Bullying & Harassment Policy
12. General Power of Competence Policy

026.9 - To provide update on Legal and Administrative matters

The Clerk mentioned the recent passing of Ideford resident, Reg Olver. The thoughts and heartfelt condolences of the Parish Council are with his wife Eve and his family.

The following dates were discussed:

13 Apr 17 - Residents must be registered to vote by this date

21 Apr 17 - Ideford Parish Council Internal Audit @ 0930 with Mr Henry Merritt

4 May 17 - District & County Councillor Elections (our County Councillor will now also cover Bishopsteignton)

1 Jul 17 - Ideford Rural Skip Confirmed

027/17

DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 3 May 17 at 6.30pm

The Chairman closed the meeting at 2000

Signed:

Dated:

3 May 17