

## IDEFORD PARISH COUNCIL

### Minutes of the Meeting held on Wednesday, 7 September 2016

Present:	Cllr Angie Carter-Woodwark Cllr Helen Bellamy Cllr David Fox Cllr Liz Hill Cllr Tom Hill Cllr Julian Hull	Chairman
In Attendance	Cllr Tony Dempster Cllr Beryl Austen Amy Luxton Sue Southwell Mrs Ashley Lamb 22 Members of the Public	County Councillor District Councillor Teignbridge District Council – Housing Enabler Devon Communities Together – Rural Housing Enabler Parish Clerk

Item (a)	Discussion and Decisions (b)
<b>075/16</b>	<p><b>WELCOME AND APOLOGIES FOR ABSENCE</b></p> <p>The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Walters, Cllr French and PCSO Heather. Reasons for absence were noted and accepted.</p>
<b>076/16</b>	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>It was unanimously agreed that the minutes of the 27 Jul 16 meeting be signed as a true and accurate record.</p>
<b>077/16</b>	<p><b>DECLARATION OF INTERESTS</b></p> <p>Cllr Fox declared that as a resident of Olchard who has made his own personal comments via the TDC Planning Portal, he would not participate or vote in the consideration of Planning Application 16/01188/FUL at Agenda Item 082/16.</p>
<b>078/16</b>	<p><b>REPORTS</b></p> <p><b>County Councillor – Cllr Tony Dempster</b></p> <p>Cllr Dempster gave an overview of Road Closures that might affect the Parish and reminded everyone that Stage 6 of the Tour of Britain Cycle Race (Sidmouth to Haytor) would be passing through Teignbridge on Friday, 9 Sep 16.</p> <p><b>District Councillor – Cllr Beryl Austen</b></p> <p>The Local Government Boundary Commission has this week issued their recommendations for Wards in Teignbridge. They have decided that the boundaries of Kingsteignton East and West shall remain unchanged and the representatives remain at 2 Councillors for each Ward. Original proposals had suggested that Ideford should be part of Chudleigh. However, there are changes to Teignmouth where part of Teignmouth Road becomes part of Teignmouth instead of Dawlish. Generally speaking these changes have been greeted with satisfaction. Part of the intention of the re-examination of Wards was for equal representation in numbers.</p> <p>I have had several representations with regards to the planning application for Olchard which I understand you will be considering today. One of the most persistent comments is that the building does not have planning permission as the application for the garage was withdrawn in 2005. The building is also close to adjacent barns and close to a listed building. It is also stated that the building falls within the classification of 'open countryside'. It has also been suggested to me that there is no reason why this accommodation for the disabled should not be approved. I will be interested to know the views of the Parish after your discussion this evening.</p> <p><b>District Councillor – Cllr Mike Walters - Read by the Clerk</b></p> <p><b>Primary School on the Newcross site</b></p> <p>An exhibition of potential plans is to be exhibited at St Michaels School on 7 Sep 16. A report will be available as an after-minute. Members of the Town Council should be able to report on the event at the Kingsteignton Full Council meeting to date.</p> <p><b>Potential flooding along Rydon Stream</b></p> <p>No developments on the Riparian ownership along its banks from the Oakymead Park through to Homebase. There is a potential flooding issue in this area if we are subjected to heavy rains. I have indicated this to DCC and I am suggesting that something be done before a difficult situation arises, but nothing as yet is forthcoming.</p>

	<p><b>Ram Roasting Fayre</b> The AGM took place on 22 August and the cheques for the various charities and organisations were distributed. The committee was returned en masse and two new committee members were welcomed. Photographs were taken and sent to the MDA for publication.</p> <p><b>Police Community Support Officer Report – Read by Parish Clerk</b> <b>IDEFORD POLICE LOGS for the Period 4 Jul 16 to 5 Sep 16</b> Five highway disruptions. One report of damage to a boundary wall. One concern for welfare. One report of a dog on dog attack. One report of an injured animal on the A380. Two reports of nuisance vehicles / anti-social driving.</p> <p><b>IDEFORD CRIMES for the Period 4 Jul 16 to 5 Sep 16</b> Criminal damage to boundary wall (relates to above incident).</p>
079/16	<p><b>PRESENTATION ON RURAL AFFORDABLE HOUSING</b> Councillors were joined by Amy Luxton the Teignbridge District Council Rural Housing Enabler and Sue Southwell the Rural Housing Enabler from Devon Communities Together who gave a presentation on the process to conduct an up to date Housing Needs Survey and an overview of potential Affordable Housing options. A copy of the 2012 Needs Survey, presentation and question and answer handout will be available to view on the Parish Website Public Notices page or by contacting the Parish Clerk.</p>
080/16	<p><b>PARISH MATTERS</b> <b>080.1 - To receive Ideford Parish Plan Action Updates from Portfolio Holders</b> Councillors provided an update on the individual actions within their portfolio. A full update list of actions can be found at on the Parish Website at:  <a href="http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2016September07.pdf">http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2016September07.pdf</a>  Main points from the update included:</p> <ul style="list-style-type: none"> <li>• Following the presentation on the potential way forward for Affordable Housing in the Parish, Councillors <b>unanimously resolved</b> to vire £300 from the Parish Council General Reserve and CLP Fund to commission an up to date Housing Needs Assessment Survey. It was <b>resolved</b> that the Clerk should contact DCT to initiate.</li> <li>• Cllr Bellamy gave an overview of the 15 Aug 16 meeting with the Neighbourhood Highways Officer. A full list of road, pavement and signage defects and proposed remediation has been distributed to Councillors.</li> <li>• Chairman and Cllr Liz Hill advised that PCC approval had now been received to place bird feeders in the Churchyard at St Mary’s Ideford. Article to be placed in the next Newsletter.</li> <li>• Cllr Tom Hill gave an overview of Broadband provision to the Chudleigh 3 element of the Parish. Points included: <ul style="list-style-type: none"> <li>• Applications will be open until the 30 November 2016 for people who cannot consistently receive 2Mbps to apply for a CDS Voucher Code for up to £500 towards the installation of a new broadband solution. The process to check eligibility and apply online get a can be accessed via: <a href="https://www.connectingdevonandsomerset.co.uk/cds-broadband-voucher-scheme/">https://www.connectingdevonandsomerset.co.uk/cds-broadband-voucher-scheme/</a></li> <li>• Reiterated to the members of the Public that the Parish Council does not recommend or advise the use of any specific service provider, information is provided to enable each parishioner to make their own informed decision.</li> <li>• The BT and Openreach costs to provide a 2 or 3 cabinet co funded solution range from £55 - £75K. To take this option a legal entity to contract would need to be formed and the total amount raised.</li> <li>• Any CDS Phase 2 or BT/OR co funded option may not show noticeable benefit until late 2017, early 2018.</li> <li>• Possibility of a Parish briefing and information event being discussed with CDS (Holding 26 Sep 16)</li> </ul> </li> </ul> <p><b>080.2 - To receive and consider submissions for Teignbridge District Council Elector Funding</b> Councillors considered 3 applications for the available £370 Elector Funding Support.</p> <ul style="list-style-type: none"> <li>• Millennium Green – contribution towards restoration and upkeep/painting of benches on the Green</li> <li>• Ideford Short Mat Bowling Club - £330 to purchase 2 new Fender Sets</li> </ul>

	<ul style="list-style-type: none"> <li>Messy Event Initiative - £252 to hold 6 events when children along with their parents and grandparents could share in craft and other activities, simple worship and meals. Meetings are held at family friendly times and in accessible places.</li> </ul> <p>It was <b>unanimously resolved</b> that total amount of £370 should be split equally between the Short Mat Bowling Club and Messy Event Initiative and that the Clerk should submit the applications for £185 each to TDC.</p> <p>It was discussed that in Jan 2015 an Elector bid to maintain benches throughout the Parish was declined by TDC for “lack of innovation” and because it was a general maintenance task that should be covered from the budget. This advice had been relayed to the MG Committee.</p>																		
081/16	<p><b>PUBLIC PARTICIPATION</b></p> <p><i>Standing Orders were suspended</i></p> <p>There were no comments from members of the Public attending the meeting.</p> <p><i>Standing Orders were reinstated</i></p>																		
082/16	<p><b>PLANNING</b></p> <p><b>16/01200/REM – Larcombe Farmhouse – Application by Mr A French</b> Decision Notice – Application Granted.</p> <p><b>16/01188/FUL – Watery Lane Cottage, Olchard – Application by Mr A Tolley</b> Conversion of existing barn to create holiday letting unit</p> <p>Prior to the meeting Councillors had received a comprehensive objection email that referenced several previous planning applications and documents. Having considered this correspondence and listening to comments made by Parishioners during a suspension of standing orders, Councillors resolved by majority to support the application.</p> <p>It was further resolved that the response letter to the TDC Planning Department should contain reference to the following points:</p> <ul style="list-style-type: none"> <li>Access to the area property, including the approaching driveway/private road should be made safe and accessible to all potential visitors, with any level of disability and especially those using wheelchairs.</li> <li>Ensure that any sewage system has the capacity to cope with any increase in use.</li> <li>Make sure that any Public Rights of Way are accessible and undisturbed during any building works.</li> <li>Make sure that any communal/shared refuse area is accessible and maintained so as not to cause any environmental issues, keeping it free from rodents and not in any way contaminating a nearby open water source.</li> </ul>																		
083/16	<p><b>CLERK’S REPORT AND FINANCE</b></p> <p><b>083.1 - Balance of Accounts as at 31 Aug 16</b></p> <table border="0"> <tr> <td>Parish Current Account</td> <td>£8993.02</td> </tr> <tr> <td>Request for Payment Authorisation</td> <td>£1622.20</td> </tr> <tr> <td>Remaining Cash at Bank</td> <td>£7370.82</td> </tr> </table> <p><b>083.2 - To request approval and signature of Monthly Bank Reconciliation for July and August</b></p> <p>It was <b>resolved unanimously</b> that the monthly bank reconciliations for July and August were a true and accurate record of the accounts and should be signed by the Chairman.</p> <p><b>083.3 - To request approval for BACS Payments</b></p> <p>It was unanimously <b>agreed and resolved</b> that the following payments could be made via BACS Transfer:</p> <table border="1"> <tr> <td>£200.00</td> <td>Ideford Village Hall</td> <td>Donation towards running costs Minute 116/15 &amp; 16/17 Budget Refers</td> </tr> <tr> <td>£16.00</td> <td>DALC</td> <td>8 Copies of Councillor Training Booklet “Good Employer”</td> </tr> <tr> <td>£51.40</td> <td>HMRC</td> <td>PAYE Payment</td> </tr> <tr> <td>£1354.80</td> <td>Ashley Lamb</td> <td>6 Month Salary &amp; 26 Hrs Overtime Mileage &amp; Expenses Annual Homeworking Payment &amp; SLCC Renewal Fees</td> </tr> </table>	Parish Current Account	£8993.02	Request for Payment Authorisation	£1622.20	Remaining Cash at Bank	£7370.82	£200.00	Ideford Village Hall	Donation towards running costs Minute 116/15 & 16/17 Budget Refers	£16.00	DALC	8 Copies of Councillor Training Booklet “Good Employer”	£51.40	HMRC	PAYE Payment	£1354.80	Ashley Lamb	6 Month Salary & 26 Hrs Overtime Mileage & Expenses Annual Homeworking Payment & SLCC Renewal Fees
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	<p><b>083.4 - To request approval to amend the Parish Council Meeting Schedule</b></p> <p>I was <b>unanimously resolved</b> that a January Meeting could be added to the Parish Council Schedule to assist the Clerk with the new Financial Year budgeting and precepting process.</p> <p><b>083.5 - To provide update on Legal and Administrative matters</b></p> <p><b>083.5.1 - Training Update</b></p> <ul style="list-style-type: none"> <li>• Cllr Fox will attend a Chairmanship Short Course on 14 Sep 16</li> <li>• Cllr Hull will attend a New Councillor Course on 21 Sep 16.</li> <li>• Councillors were asked if they wished to attend the DALC Planning Course scheduled to take place on Thursday, 29 Sep 16. The course is designed for both councillors and clerks wanting to gain greater understanding of the planning system and the council's role within it. It was <b>resolved</b> that if places were still available that the Clerk should be allowed to attend. Any other Councillor wishing to attend should contact the Clerk.</li> </ul> <p><b>083.5.2 – Chudleigh Neighbourhood Designation</b></p> <p>Following the closure of the consultation period TDC has formally designated Chudleigh Parish a Neighbourhood Area for the purposes of producing a Neighbourhood Development Plan or Neighbourhood Order. This designation was submitted by Chudleigh Parish Council as a 'relevant body' under Section 61G (1) of the Town and Country Planning Act 1990 (as amended) by the Localism Act 2011 and in accordance with Regulation 5 of the Neighbourhood Planning (General) Regulations 2012 (as amended). It was determined not to designate the area as a business area under Section 61H (1) of the Act as the area is not primarily or wholly business in nature.</p> <p><b>083.5.3 – Electoral Review of Teignbridge</b></p> <p>The Local Government Boundary Commission for England has published draft recommendations on the future electoral arrangements for Teignbridge District Council. An 8 week public consultation on the Commission's draft recommendations on new ward boundaries across Teignbridge District Council will close on 31 Oct 16. Documents have been forwarded to all Councillors and a Notice will be paced on the Parish Website and Notice board. Information can also be found at: <a href="https://www.lgbce.org.uk/current-reviews/south-west/devon/teignbridge">https://www.lgbce.org.uk/current-reviews/south-west/devon/teignbridge</a></p> <p><b>083.6 - To confirm attendees at the DALC AGM, Conference and Workshops.</b></p> <p>The DALC AGM, Conference and associated workshops will take place at Newton Abbot Racecourse on Tuesday 11 Oct 16. It was resolved that the Clerk should be permitted to attend. Any other Councillor wishing to attend should contact the Clerk to book a place.</p>
084/16	DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 5 Oct 16 at 6.30pm

The Chairman closed the meeting at 2012

Signed:

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Dated:

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5 Oct 16