

# IDEFORD PARISH COUNCIL

## Minutes of the Meeting held on Wednesday, 2 November 2016

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Julian Hull	Chairman Vice-Chairman
In Attendance	Cllr Tony Dempster Cllr Beryl Austen Mrs Ashley Lamb 2 Members of the Public	County Councillor District Councillor Parish Clerk

Item (a)	Discussion and Decisions (b)
094/16	<p><b>WELCOME AND APOLOGIES FOR ABSENCE</b></p> <p>The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Walters, Cllr Tom Hill, Cllr Liz Hill and PCSO Heather. Reasons for absence were noted and accepted.</p>
095/16	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>It was unanimously agreed that the minutes of the 5 Oct 16 meeting be signed as a true and accurate record.</p>
096/16	<p><b>DECLARATION OF INTERESTS</b></p> <p>There were no declared declarations of interest.</p>
097/16	<p><b>REPORTS</b></p> <p><b>County Councillor – Cllr Tony Dempster</b></p> <p>Cllr Dempster gave an overview of the following points:</p> <ul style="list-style-type: none"> <li>• An overview of the Connecting Devon and Somerset Programme. The procurement for the second phase of the superfast broadband scheme is well under way, and when contracted at the end of the year will see a further £39.5m of public sector investment in the delivery of Next Generation Access broadband services (a minimum of 30 Mbps).</li> <li>• An overview of Road Closures in the surrounding areas</li> <li>• An overview of civil, On street and business parking</li> <li>• Devon County Council is supporting Care Leavers Christmas. When children in care reach 18 they are often left alone and isolated because they have to move on into independence. This year there will be a Christmas event by working in partnership with SET (Support, Enhance, Thrive) charity. If anyone would like any additional information or to make a donation they can contact Cllr James McInnes, DCC Cabinet Member for Children, Schools and Skills</li> </ul> <p><b>District Councillor – Cllr Beryl Austen</b></p> <p>This summer Teignbridge became the first Council in the country to adopt a policy promoting self-build and custom built houses. This requires developers of more than 20 houses to supply at least 5% of plots for sale to self and custom build builders. It was expected that we would receive opposition from developers but this has not proved to be the case and now they have to sell 5% of plots for those purposes. This policy was intended to help small builders who are now completely overpowered by large companies. This policy was introduced in Devon before the Governments new Housing and Planning Act so all credit to those who saw this need.</p> <p>By-elections are being arranged for two wards in Teignbridge where District Councillors recently passed away. These will take place shortly and before the next County Council elections in May.</p> <p>Your District Councillors recently spent an afternoon taking the Chief Executive around the wards highlighting the needs of the community in the future. One visit was to the Doctors Surgery in Kingsteignton where the number of patients now registered and anticipated renders the provision inadequate to the community's needs. Useful discussions were held with senior doctors in the practice. The object was to gain support for funding to extend the provision of surgeries. Visits were also made to the swimming pool and Youth Club as well as a tour of the area.</p> <p>Teignbridge has granted planning permission for 34 dwellings and 2 self-build dwellings at the Kingsteignton Community Centre site in Greenhill Way.</p> <p>Cllr Austen also passed on best wishes to the Parish Council from Cllr Walters.</p>

	<p><b>District Councillor – Cllr Mike Walters - Read by the Clerk</b></p> <p><b>Primary School on the Newcross site</b> I am informed that the planning application for the new Primary School will be submitted in the next fortnight by PCL Planning Ltd. I wait with bated breath for this to happen.</p> <p><b>Exeter Fire</b> The fire is of great significance to all in the surrounding area of Exeter. Many shops are closed and so are the streets surrounding the fire site. The emergency services were called just after 5am yet four days on, the fire which raged through the Royal Clarence Hotel hasn't yet been officially declared as extinguished.</p> <p>Paul Slaven, press officer for Devon &amp; Somerset Fire, said they couldn't confirm it was completely out yet as when they would start removing rubble there was potential for small pockets to break out. This means the fire has officially been in motion since the early hours of Friday morning, making it one of the worst disasters ever known to hit Exeter and 'most significant' fire in Exeter since the Second World War.</p> <p><b>Police Community Support Officer Report – Report received on 6 Nov 16 and added for completeness</b></p> <p><b>IDEFORD POLICE LOGS for the Period 4 Oct 16 to 31 Oct 16</b> Seven A380 incidents One report of suspicious circumstances. Two domestic incidents.</p> <p><b>IDEFORD CRIMES for the Period 4 Oct 16 to 31 Oct 16</b> One report of common assault</p>
098/16	<p><b>PARISH MATTERS</b></p> <p><b>098.1 - To receive Ideford Parish Plan Action Updates from Portfolio Holders</b> Councillors provided an update on the individual actions within their portfolio. A full update list of actions can be found at on the Parish Website at: <a href="http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2016November02.pdf">http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2016November02.pdf</a></p> <p>Main points from the update included:</p> <ul style="list-style-type: none"> <li>• A Bird Feeder as now been placed in the Churchyard at St Mary's Ideford.</li> <li>• Chairman and Cllr Liz Hill will produce a draft flood and emergency advice leaflet for Council consideration and will also look at options for the storage of sandbags in the Parish.</li> <li>• On behalf of Cllr Tom Hill the Clerk gave an overview of the current Broadband situation. <ul style="list-style-type: none"> <li>• To date there have been 40 applications for CDS Vouchers of which 35 have been approved</li> <li>• Advertising for the CDS Voucher Scheme continues with information placed in the Newsletter, on social media and on the Parish Website.</li> </ul> </li> </ul> <p><b>098.2 - Resolve next steps in distributing Affordable Housing Needs Survey</b> Cllr Fox and Cllr Hull gave an overview of the Affordable Housing Survey. Addressed envelopes containing a covering letter, questionnaire and postage paid envelope had new been prepared and sorted into distribution area bundles. It was <b>resolved</b> that the survey documents should be delivered as soon as possible to give plenty of response time before the closing date of 30 Nov 16.</p> <p><b>098.3 - To evaluate and receive update following DALC AGM &amp; Conference</b> Chairman and Clerk gave an overview of the 110 Oct 16 event. Key points included:</p> <ul style="list-style-type: none"> <li>• From the AGM – the smaller Councils Committee has been suspended.</li> <li>• NALC Subscription to increase by 1.5%</li> <li>• DALC Subscription to increase by 1% (gives £830 addition) Annual Report 15/16 distributed</li> <li>• Leader of DCC spoke about Devolution (similar to TALC Brief). There will be a series of DCC Roadshows.</li> <li>• Dr Jonathan Owen, Chief Executive of NALC, gave an update on national developments including work with the new ministerial team to help them understand the consequences of imposing referendum principles on all local councils.</li> <li>• The afternoon Affordable Housing Workshop supported the work that is already being undertaken by the Parish Council.</li> </ul> <p><b>098.4 - To evaluate and receive update following recent Training Events</b> The Clerk provided an overview of the recent DALC Planning Course. Reference documents would be forwarded to all Councillors.</p>

	<p><b>098.5 - To discuss the first draft of the Budget for 2017/18</b></p> <p>Each Councillor received a copy of the first draft of the Parish Council Budget for 2017/18 and an explanation overview from the Clerk. It was unanimously <b>resolved</b> that Councillors would consider the document during November, asking for clarification or amendment as appropriate and the matter would be discussed fully at the 7 Dec 16 meeting.</p> <p><b>098.6 - To review attendance at forthcoming Conferences and Events</b></p> <p>The Clerk reminded Councillors about forthcoming events:</p> <p>9 Nov 16 - Community Resilience Forum – Becoming Resilient at Kennford</p> <p>16, 17, 22 &amp; 23 Nov 16 - Highways Town &amp; Parish Council Conferences</p> <p>1 Dec 16 - Way forward for Affordable Rural Housing event at Kennford</p> <p>It was <b>resolved</b> that if available Cllr Fox would attend the event on 1 Dec 16, Clerk to book a place.</p>																					
099/16	<p><b>PUBLIC PARTICIPATION</b></p> <p><b>Standing Orders were suspended</b></p> <p>A Parishioner commented on large lorries in central Ideford having followed misguided Sat Nav directions.</p> <p><b>Standing Orders were reinstated</b></p>																					
100/16	<p><b>PLANNING</b></p> <p><b>16/02630/CONSLT – Various sites in Teignbridge</b></p> <p>Consultation from British Telecom on the removal of 52 phone boxes (including Church Road, Ideford)</p> <p>Although the Church Road box has only been used 3 times during the last year it was <b>agreed by majority</b> to object to the removal of the box by BT. Councillors felt that due to poor mobile signal in central Ideford it should retained in case of emergencies.</p>																					
101/16	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>101.1 - Balance of Accounts as at 31 Oct 16</b></p> <table border="0"> <tr> <td>Parish Current Account</td> <td style="text-align: right;">£9666.32</td> </tr> <tr> <td>Request for Payment Authorisation</td> <td style="text-align: right;">£ 790.00</td> </tr> <tr> <td>Remaining Cash at Bank</td> <td style="text-align: right;">£8876.32</td> </tr> </table> <p><b>101.2 - To request approval and signature of Monthly Bank Reconciliation for October</b></p> <p>It was <b>resolved unanimously</b> that the monthly bank reconciliation for October was a true and accurate record of the accounts and should be signed by the Chairman.</p> <p><b>101.3 - To request approval for BACS and Cheque Payments</b></p> <p>It was unanimously <b>agreed and resolved</b> that the following payments could be made via BACS Transfer:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">£540.00</td> <td style="width: 45%;">Millennium Green</td> <td style="width: 40%;">Annual Insurance Contribution</td> </tr> <tr> <td>£30.00</td> <td>DALC</td> <td>Chairmanship Course – Cllr Fox</td> </tr> <tr> <td>£185.00</td> <td>Ideford Parochial Church Council</td> <td>Elector Funding Transfer to support Messy Church Events</td> </tr> </table> <p>It was unanimously <b>agreed and resolved</b> that the following payments could be made via Cheque:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">£180.00</td> <td style="width: 45%;">David Wright</td> <td style="width: 40%;">Cheque Number 000458 - Annual Grass Cutting Payment</td> </tr> </table> <p>It was unanimously <b>resolved</b> that the following payments could continue to be collected via Direct Debit:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">£35.00</td> <td style="width: 45%;">Information Commissioners Office</td> <td style="width: 40%;">Annual Registration Fee</td> </tr> </table> <p><b>101.4 - To provide update on Legal and Administrative matters</b></p> <p>The Clerk read out a thank you letter from the Short Mat Bowling Club following the successful Elector Fund award.</p>	Parish Current Account	£9666.32	Request for Payment Authorisation	£ 790.00	Remaining Cash at Bank	£8876.32	£540.00	Millennium Green	Annual Insurance Contribution	£30.00	DALC	Chairmanship Course – Cllr Fox	£185.00	Ideford Parochial Church Council	Elector Funding Transfer to support Messy Church Events	£180.00	David Wright	Cheque Number 000458 - Annual Grass Cutting Payment	£35.00	Information Commissioners Office	Annual Registration Fee
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102/16	<p><b>DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 7 Dec 16 at 6.30pm</b></p>																					

The Chairman closed the meeting at 1930

Signed: *original copy signed*

Dated: 7 Dec 16