

IDEFORD PARISH COUNCIL
Minutes of the Meeting held on Wednesday, 1 June 2016

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Liz Hill Cllr Tom Hill Cllr Julian Hull	Chairman Vice Chairman (Arrived at 1835) (From Agenda Item 052/16)
In Attendance	Cllr Tony Dempster Cllr Beryl Austen PCSO Colin Rider PCSO Will Heather Mrs Ashley Lamb 3 Member of the Public	County Councillor District Councillor Police Community Support Officer Police Community Support Officer (Desig) Parish Clerk

Item (a)	Discussion and Decisions (b)
057/16	WELCOME AND APOLOGIES FOR ABSENCE The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Mike Walters.
058/16	MINUTES OF THE LAST MEETING It was unanimously agreed that the minutes of the 1 Jun 16 meeting be signed as a true and accurate record.
059/16	DECLARATION OF INTERESTS There were no declarations of interest or disclosable pecuniary interests in respect of any items on the agenda.
050/16	REPORTS County Councillor – Cllr Tony Dempster Cllr Dempster gave an overview of the following points: District Councillor – Cllr Beryl Austen District Councillor – Cllr Mike Walters (Read by the Clerk) Primary School on the Newcross site As ever the process on the development is slow and not as rapid as we would like. However, a statement from the EFA gave the following comments last week saying that they are expecting detailed proposals from the contractor in the next couple of weeks. If that is acceptable they will then make a planning application. They expect the construction to be on site in Jan/Feb. 2017. This should mean that the building will be completed by the prescribed date of Sept 2017. Potential flooding along Rydon Stream I have further contacted DCC/EA to find there have been no developments on the Riparian ownership along its banks from the Oakymeed Park through to Homebase. I am certain that the buildings holding Next, Boots and Costa Coffee complex is owned by the Co-op. This will be followed up with more questions. There is a potential flooding issue in this area if we are subjected to a heavy rainstorm. I have indicated this to DCC and I am suggesting that something be done before a difficult situation arises. Ram Roasting Fayre This year proved to be more successful in fund raising than last year, even though the takings at the gate were less. Yet again the weather was kind to us. The swing boats were popular and that also applied to the “drums”. A post mortem on the vent will take place at the end of this month and the distribution of funds to local organizations will be decided upon. The AGM will take place in August. Cllr Dempster and Cllr Austen left the meeting at XXXX Police Community Support Officer Report IDEFORD POLICE LOGS for the Period 1 Jun 16 to 5 Jul 16 Late night voices heard at a remote Olchard property. When the dogs started barking person or persons drove off quite briskly.

	<p>Report of a domestic incident requiring police attention.</p> <p>Report of a trampoline partly in the road causing traffic problems on Rixafer Road. Not known if it had been dumped or had blown there.</p> <p>Report of a young woman thrown from a horse on an Ideford bridle path causing head injuries. She was taken to Derriford Hospital and is slowly recovering.</p> <p>2 concerns for the welfare of residents in the village requiring police attention.</p> <p>A380 incidents</p> <p>Lorry tie-down assembly causing concern laying in the carriageway.</p> <p>Broken down vehicle causing obstruction problems.</p> <p>Abandoned broken down vehicle causing obstruction problems.</p> <p>Driver reports a collision with a deer.</p> <p>IDEFORD CRIMES for the Period 1 Jun 16 to 5 Jul 16</p> <p>Having previously advised Councillors that he would be retiring towards the end of July 2016 PCSO Rider introduced his replacement PCSO William “Will” Heather. PCSO Rider advised that he would be reissuing the dates for the Ideford Police Surgeries as PCSO Heather has a different shift pattern. On behalf of the Parish Council and Parishioners of Ideford, the Chairman welcomed PCSO Heather and once again thanked PCSO Rider for everything that he has done for the Parish.</p> <p><i>PCSO Rider and PCSO Heather left the meeting at 1850</i></p>
051/1	<p>CO-OPTION OF NEW PARISH COUNCILLOR</p> <p>Following the resignation of Councillor White, the position for a Parish Councillor has been advertised throughout the Parish and the vacancy notified to TDC Electoral Services. Following the statutory notice period, TDC confirmed that they have not received a request to fill the vacancy by election and that the Parish Council was now authorised to fill the vacancy by co-option. Notification had been received from Mr Julian Hull, declaring an interest in returning to the role of Parish Councillor.</p> <p>It was unanimously resolved that Julian Hull should be co-opted to fill the vacancy. Mr Hull read out the declaration of acceptance of office and his signature on the document was witnessed by the Parish Clerk.</p> <p>Cllr Hull also completed and signed a Notice of Disclosable Pecuniary Interests and took receipt of a Parish Councillors Handbook and associated documentation.</p> <p>The Chairman welcomed Cllr Hull to the Parish Council and requested that he now join the rest of the Council members for the remainder of the meeting.</p>
052/16	<p>PARISH MATTERS</p> <p>052.1 - To discuss update on actions and matters arising from meeting held on 4 May 16</p> <p>Councillors received an update on the actions from the meeting that was held on 6 Apr 16.</p> <ul style="list-style-type: none"> • Affordable Housing - Negotiations surrounding Broadlands and associated land are still ongoing. The visit from the Devon Communities Together Rural Housing Enabler will be put on hold until TDC provide an update and we are notified of the way forward surrounding Broadlands. • Trees in Well Covert (Path 21/Muddy Bottoms) – The Clifford Estate representative and Forestry Commission Beat Manager have now been contacted. <p>052.2 - To receive Ideford Parish Plan Action Updates from Portfolio Holders</p> <p>Councillors provided an update on the individual actions within their portfolio. A full update list of actions can be found at on the Parish Website at:</p> <p>http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2016June01.pdf</p> <p>Main points from the update included:</p> <ul style="list-style-type: none"> • Councillors were once again asked to consider if they wished to take on the actions previously owned by Cllr White. The Clerk will provide updates on the Affordable Housing situation when available. • Written thoughts on the Churchyard Environmental Project have now been shared with the PCC for consideration. Ideas include reintroduction of Hedgehogs and Slow worms and the provision or donation of bird feeders and nesting boxes. The Clerk is to identify potential sources of funding for the purchase of feeders.

	<ul style="list-style-type: none"> • The Rural Skip booking for 2 Jul 16 has now been confirmed. • BT advises that the delay in providing survey results and final costings is due to a national re-modelling exercise for some community schemes. However, this remodelling could well lead to a reduction in cost. It was resolved that the Clerk should try and arrange for a presentation by Torbay Telecom Ltd to discuss potential options should be arranged to coincide with the 6 Jul 16 Parish Council Meeting. An overview of the CDS Voucher Scheme should also be made available. <p>052.3 - To provide update and clarify next steps with CPAD Project – Cllr Fox</p> <p>Councillors received an update on the provision of a CPAD for the Parish.</p> <ul style="list-style-type: none"> • Training Events on 11 May & 14 May completed successfully with 38 attendees. Feedback was good and an article about the project appeared in the Mid Devon Advertiser on 20 May 16. • CPAD Fund (held within the Parish Council Bank Account) is currently £1,356.50. All invoices and subscriptions have now been paid. <p>052.4 - To provide an update following the 29 May 16 TALC Meeting – Cllr French</p> <p>Cllr French gave an overview of the Teignbridge Association of Local Councils Meeting that took place on 29 May 16. The TALC Chairman had been re-elected but they did not manage to find a new Secretary. Speakers at the meeting included Lucy Ward, Review Manager talking about the Local Government Boundary Commission for England and Jonny Miller, TDC Green Infrastructure Officer talking about Cycling, including the Tour of Britain in Devon and Teignbridge.</p> <p>052.5 - To approve the quotation for Parish Council Insurance Renewal or consider alternatives.</p> <p>The Clerk gave an overview of the renewal quotations from AON, Zurich and Came & Company that had previously been circulated to all Councillors. Councillors unanimously resolved to remain with the current insurers Came & Company. It was further resolved that the Council should take advantage of a reduction in renewal premium by entering into a 3 year LTA.</p> <p>052.6 - To request appointment of substitute Internal Auditor.</p> <p>The Clerk advised that the Parish Council Internal Auditor, Ken Abrahams is currently unwell and was unable to conduct the audit for year ending 31 Mar 16 that had been scheduled for 18 May 16. Due to the lack of appointed auditor a submission date extension from the External Auditor had been requested. Grant Thornton have agreed that 2 Jun 16 could be amended to 24 Jun 16.</p> <p>Having contacted local Clerks, the Devon branch of the SLCC and DALC to find other Auditors the Clerk had made a provisional appointment with the Auditor used by Bishopsteignton Parish Council.</p> <p>In the absence of Mr Abraham, Councillors unanimously resolved to appoint Mr Henry Merritt to complete the Audit for FY 15/16. The Audit will now take place on Monday, 6 June 2016 at 2pm.</p> <p>052.7 - To approve the NJC Parish Clerk Salary award for 2016/2018.</p> <p>The National Joint Council for Local Government Services has reached agreement on the new Pay Scales for 2016 – 2018.</p> <p>New Pay Scales for 2016-17 are to be implemented immediately and backdated to 1 April 2016 and new Pay Scales for 2017-18 to be implemented from 1 April 2017. The Parish Clerk is currently paid on Spinal Column Point (SCP) 15 at a rate of £8.613 per hour.</p> <p>Councillors unanimously agreed to accept the new NJC Rates of £8.717 from 1 April 2016 and £8.873 from 1 April 2017.</p>		
053/16	<p>PUBLIC PARTICIPATION</p> <p><i>Standing Orders were suspended</i></p> <p>A parishioner commented on a recent Mole Valley Farmer magazine article that mentioned the delivery of faster broadband speeds to the Ashcombe Estate. It was confirmed that the article referred to a company called Europasat who were offering a deal for MVF Plus Members.</p> <p><i>Standing Orders were reinstated</i></p>		
054/16	<p>PLANNING</p> <p>16/00639/FUL - Limestone Grange, Ideford, TQ13 0BG – Application by Mr & Mrs G Bellamy</p> <p>Decision Notice – Application Granted for siting of one additional gypsy pitch.</p>		
055/16	<p>CLERK'S REPORT AND FINANCE</p> <p>055.1 - Balance of Accounts as at 31 May 16</p> <table border="0"> <tr> <td>Parish Current Account</td> <td style="text-align: right;">£9246.39</td> </tr> </table>	Parish Current Account	£9246.39
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	<p>Request for Payment Authorisation £ 498.82 Remaining Cash at Bank £8747.57</p> <p>055.2 - To request approval and signature of Monthly Bank Reconciliation for May</p> <p>It was resolved unanimously that the monthly bank reconciliation for May was a true and accurate record of the accounts and should be signed by the Chairman.</p> <p>055.3 - To request approval for BACS Payments</p> <p>It was unanimously agreed and resolved that the following payments could be made via BACS Transfer</p> <table border="1" data-bbox="300 369 1428 504"> <tr> <td>£146.32</td> <td>Mrs Ashley Lamb</td> <td>Mileage & Reimbursement of Money Spent</td> </tr> <tr> <td>£273.75</td> <td>Came & Company</td> <td>Renewal with LTA Discounted Price (3 years)</td> </tr> <tr> <td>£78.75</td> <td>Village Hall Trustees</td> <td>Hire Charges Dec 15 to May 16 (6 months)</td> </tr> </table> <p>Before closing the meeting the Chairman thanked the Clerk for all the work that she had been doing during a very difficult personal time. The thoughts of the Parish Council were extended to the Clerk and her family.</p>	£146.32	Mrs Ashley Lamb	Mileage & Reimbursement of Money Spent	£273.75	Came & Company	Renewal with LTA Discounted Price (3 years)	£78.75	Village Hall Trustees	Hire Charges Dec 15 to May 16 (6 months)
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056/16	DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 6 Jul 16 at 6.30pm									

The Chairman closed the meeting at 1935

Signed: original copy signed

Dated: 6 Jul 16