

IDEFORD PARISH COUNCIL

Minutes of the Meeting held on Wednesday, 7 December 2016

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Julian Hull	Chairman Vice-Chairman Arrived at 1850
In Attendance	Cllr Tony Dempster Cllr Beryl Austen Mrs Ashley Lamb 1 Member of the Public	County Councillor District Councillor Parish Clerk

Item (a)	Discussion and Decisions (b)
103/16	<p>WELCOME AND APOLOGIES FOR ABSENCE</p> <p>The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Walters, Cllr Tom Hill, Cllr Liz Hill and PCSO Heather. Reasons for absence were noted and accepted.</p>
104/16	<p>MINUTES OF THE LAST MEETING</p> <p>It was unanimously agreed that the minutes of the 2 Nov 16 meeting be signed as a true and accurate record.</p>
105/16	<p>DECLARATION OF INTERESTS</p> <p>There were no declared declarations of interest.</p>
106/16	<p>REPORTS</p> <p>County Councillor – Cllr Tony Dempster</p> <p>Cllr Dempster gave an overview of the following points:</p> <ul style="list-style-type: none"> • An overview of Road Closures in the surrounding areas • Permission has been granted for an extra 500,000 tonnes of sand and gravel to be extracted from the ZigZag quarry on the Aller Brake Road and for 285,000 tonnes of imported material to be brought in for the restoration work. This activity will take place over a 5 year period and will involve the diversion of a bridleway. • Stagecoach has given notice that from 3 Jan 17 there will be revisions to the Route 2 Bus Service. To help secure the ongoing viability of this service, and justify the continued use of double deckers, the daytime frequency will be reduced to every 30 minutes. The route will continue to be supplemented by Route 2B at peak periods to make a combined 15 minute frequency. The evening and Sunday timetables remain unchanged at hourly. Newer buses are gradually going to be introduced onto the route between January and March in a new purple colour scheme, dedicated to the route. • Barley Lane School in Exeter (dealing with behavioural, emotional and social skill issues) will increase from 60 to 72 places. <p>District Councillor – Cllr Beryl Austen</p> <p>The Planning Committee meets next week but there are no items on the agenda directly affecting my Ward which is helpful as unusually I will be unable to attend as I will be in France.</p> <p>The end of year profile for Teignbridge was published this week and continues to show an increase in the number of elderly residents in our constituency. 26% of our residents are over 65 – an increase of 1% over last year. Interestingly one person households are the majority of occupants numbering 16222 and couples with no children number 11099 making a total exceeding all other occupancies. The average annual income is £19922 but this figure must be influenced by a larger retired population. 88% of residents are in employment or are self-employed. These figures highlight the need for more affordable housing for young people to encourage their residence in our district and make a more balanced economy.</p> <p>Teignbridge is working to tackle rough sleeping locally and held a briefing to inform Councillors of the means taken to lessen this during the cold winter months. It has always been our policy to monitor and do our best to find accommodation for those in need.</p> <p>In January Teignbridge will be scrutinising its waste and recycling programme and looking at the Budget. On Thursday, 15 Dec 16 elections will take place to elect two councillors following the deaths of Cllr Anna Klinkenberg in Bovey Tracey and Cllr Patricia Johnson-King in Chudleigh.</p> <p>A usually happens meetings are kept to a minimum in the run up to Christmas and over the New Year.</p>

	<p>Police Community Support Officer Report – Read by the Clerk</p> <p>IDEFORD POLICE LOGS for the Period 1 Nov 16 to 6 Dec 16</p> <p>A380 incidents – one RTC, one highway disruption, one report of dangerous driving Two concerns for welfare.</p> <p>IDEFORD CRIMES for the Period 1 Nov 16 to 6 Dec 16</p> <p>Individual driving whilst disqualified</p>
<p>107/16</p>	<p>PARISH MATTERS</p> <p>107.1 - To receive Ideford Parish Plan Action Updates from Portfolio Holders</p> <p>Councillors provided an update on the individual actions within their portfolio. A full update list of actions can be found at on the Parish Website at:</p> <p>http://www.ideford-parish.co.uk/PDFs/ParishPlan/ppActionUpdate2016December07.pdf</p> <p>Main points from the update included:</p> <ul style="list-style-type: none"> • The bird feeder in the Churchyard is now in use and feed is being donated. • Chairman and Cllr Liz Hill will produce a draft flood and emergency advice leaflet for Council consideration and will also look at options for the storage of sandbags at a location in central Ideford. • To date there have been 48 applications for CDS Vouchers of which 38 have been approved, 6 declined and 4 pending. Further update will be provided when the CDS Phase 2 schedule is announced. • 176 Affordable Housing Surveys were distributed in early November of which 57 (32.4%) have been returned. <p>107.2 - To receive update following TALC Meeting on 24 Nov 16</p> <p>Cllr French gave an overview of the TALC Meeting at which the key speakers were Cllr John Hart the Leader of Devon County Council and Sgt Nick Bloomfield of the Devon & Cornwall Constabulary Forensic Collision Investigation Team. A draft copy of the minutes from the meeting had been distributed to all Councillors for information. Speakers at the January Meeting will include Lesley Tucker the TDC Chief Financial Officer and Pamela Woods from the Christow Community Land Trust.</p> <p>107.3 - To receive update following Rural Housing Event on 1 Dec 16</p> <p>Cllr Fox gave an overview of the Rural Housing Event which had been both useful and informative.</p> <p>107.4 - To confirm responses to recent consultations and notifications</p> <p>Having distributed all the documentation to Councillors during the month for their consideration, the Clerk provided an overview of recent consultations and their submission deadlines:</p> <ol style="list-style-type: none"> 1. Proposed minor modifications to the Chargeable Waste scheme, vehicle restriction and non-acceptable waste policies at Devon County Council’s Household Waste Recycling Centres (23 Dec 16) 2. Proposed change to the Community Composting Recycling Credit rate (23 Dec 16) 3. Future Care for the Elderly in Eastern locality (Exeter, East Devon, Mid Devon and parts of West Devon including Okehampton). 4. Draft Traffic Regulation Orders for Ideford, Kingsteignton and surrounding area (Parish impact Urban Clearway Signage only). <p>It was unanimously resolved that Ideford Parish Council had no points or concerns that they wished to raise.</p> <p>107.5 - To discuss and resolve Budget and to set Precept for 2017/18</p> <p>At the November Meeting and subsequently by email, each Councillor had received a copy of the first draft of the Parish Council Budget for 2017/18. Having had time to consider the draft the following points were unanimously resolved:</p> <ol style="list-style-type: none"> 1. Following Clerks successful completion of CiLCA and in line with her contract of employment the hourly rate of pay would increase from £8.717 (SCP 15) to £8.924 (SCP 16) with effect from 1 Dec 16. 2. For 2017/18 and in accordance with the NJC Salary Award the Clerk will be paid £9.054 (SCP 16) per hour. 3. A contribution of £540 will be made towards the Millennium Green Insurance 4. Consideration should be made to using some of the General Reserve to maintain or refurbish benches. 5. The grass cutting contract would increase from £15 to £16 per cut.

	<p>6. £100 would be allocated for Website hosting and an additional £100 payment would be made to the webmaster for maintaining and uploading the Parish Council Transparency data.</p> <p>7. The budget could be signed by the Chairman and RFO as drafted.</p> <p>8. The precept request could be submitted to TDC by the Clerk requesting £5174 (Precept of £4974 and CTS Grant of £200). This would represent a 0% increase on the previous year.</p>																					
108/16	<p>PUBLIC PARTICIPATION <i>Standing Orders were suspended</i></p> <p>A Parishioner commented on an overgrown hedge in Olchard that is on a sharp corner. This could be a possible accident spot or safety issue, especially for pedestrians. The Chairman said that she would speak to the householder.</p> <p><i>Standing Orders were reinstated</i></p>																					
109/16	<p>PLANNING</p> <p>16/01188/FUL – Watery Lane Cottage, Olchard – Application by Mr A Tolley Decision date reset from end of Sep to 5 Dec 16 – still no decision</p> <p>16/02873/CLDE – Grooms Lodge, Sedgewell Farm – Application by Mr S Landen Certificate of Lawfulness for existing use of property as a residential unit. Councillors resolved unanimously to support the application submitted by Mr Landen</p> <p>16/02580/LBC – Wayland Cottage, Fore Street, Ideford – Application by Ms A Chapman Re-roofing using natural slate tiles rather than wooden shingle tiles. Councillors resolved unanimously to support the application submitted by Ms Chapman</p>																					
110/16	<p>CLERK'S REPORT AND FINANCE</p> <p>Before starting her report the Clerk asked for the recent passing of Ideford resident, Carrie Morgan to be noted. Carrie was always a great supporter of Parish activities, was involved in the set-up of the Community Led Plan and had very recently volunteered to help with the Affordable Housing Project and to be involved in any activity with an environmental or wellbeing focus. Carrie passed away at the end of November after a short and very sudden illness, our thoughts and heartfelt condolences to her family and she will be greatly missed by all who knew her.</p> <p>110.1 - Balance of Accounts as at 30 Nov 16</p> <table border="0"> <tr> <td>Parish Current Account</td> <td>£8876.32</td> </tr> <tr> <td>Request for Payment Authorisation</td> <td>£ 465.75 (with additional provisional approval for circa £80)</td> </tr> <tr> <td>Remaining Cash at Bank</td> <td>£8410.57</td> </tr> </table> <p>110.2 - To request approval and signature of Monthly Bank Reconciliation for November</p> <p>It was resolved unanimously that the monthly bank reconciliation for November was a true and accurate record of the accounts and should be signed by the Chairman.</p> <p>110.3 - To request approval for BACS and Cheque Payments</p> <p>It was unanimously agreed and resolved that the following payments could be made via BACS Transfer:</p> <table border="1"> <tr> <td>£68.75</td> <td>Village Hall</td> <td>Hire costs from Jun to Dec</td> </tr> <tr> <td>£72.00</td> <td>DALC</td> <td>Planning Course – Cllr Hull & Parish Clerk</td> </tr> <tr> <td>£300.00</td> <td>Devon Communities Together</td> <td>Housing Needs Survey Contribution</td> </tr> <tr> <td>£25.00</td> <td>DALC</td> <td>Housing Conference – Cllr Fox</td> </tr> </table> <p>It was unanimously resolved that on receipt of the invoice, the Clerk may make the following BACS payment with a maximum limit of £100. If required a higher amount would need further approval:</p> <table border="1"> <tr> <td>£80.00</td> <td>Ideford PCC</td> <td>Amount TBC – Contribution to Parish Newsletter</td> </tr> </table> <p>110.4 - To provide update on Legal and Administrative matters</p> <p>110.4.1 – Defibrillator Issues in the Press</p> <p>The Clerk advised Councillors of recent publicity surrounding an issue with a defibrillator called the CR+. The Parish Council currently works with the Community Heartbeat Trust (CHT) and they do not routinely use or recommend this device for community use. The CHT want to assure us that the recent publicity only affects the CR+ and all sites using other equipment, such as G3, G5, View and FRx are not affected.</p>	Parish Current Account	£8876.32	Request for Payment Authorisation	£ 465.75 (with additional provisional approval for circa £80)	Remaining Cash at Bank	£8410.57	£68.75	Village Hall	Hire costs from Jun to Dec	£72.00	DALC	Planning Course – Cllr Hull & Parish Clerk	£300.00	Devon Communities Together	Housing Needs Survey Contribution	£25.00	DALC	Housing Conference – Cllr Fox	£80.00	Ideford PCC	Amount TBC – Contribution to Parish Newsletter
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	110.4.2 - Devon Home Choice stakeholders' event The Clerk asked if any Councillor would be available and willing to attend the event to find out how TDC work with households and housing providers to allocate affordable homes. Due to the short notice for this event it was resolved not to send a representative.
111/16	DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday, 1 Feb 17 at 6.30pm

In closing the meeting the Chairman thanked everyone for their hard work during the year and thanked the members of the public who regularly attend the meetings. The Chairman wished everyone a Merry Christmas closed the meeting at 1920

Signed: *Original Copy Signed*

Dated: 1 Feb 17