

# IDEFORD PARISH COUNCIL

## Minutes of the Meeting held on Wednesday, 7 October 2015

Present:	Cllr Angie Carter-Woodwark Cllr Anthony French Cllr Helen Bellamy Cllr David Fox Cllr Liz Hill Cllr Tom Hill Cllr Derrick White	Chairman Vice Chairman
In Attendance	Cllr Beryl Austen Mrs Ashley Lamb XX Members of the Public	District Councillor Parish Clerk

Item (a)	Discussion and Decisions (b)
094/15	<p><b>WELCOME AND APOLOGIES FOR ABSENCE</b></p> <p>The Chairman opened the meeting at 1830 and apologies for absence were received from Cllr Mike Walters.</p>
095/15	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>It was agreed unanimously that the minutes of the Main and Part II Meetings of 2 Sep 15 be signed as a true and accurate record.</p>
096/15	<p><b>DECLARATION OF INTERESTS</b></p> <p>There were no declarations of interest.</p>
097/15	<p><b>REPORTS</b></p> <p><b>District Councillor – Cllr Beryl Austen</b></p> <p>Teignbridge has been inviting views of the public during a consultation period on the needs and options of the community for the future Ten Year Plan for our community. The most expressed concerns were care of the environment, housing and jobs for young people expressed consistently by those up to 16 years old to those over 75. There were a host of other issues raised and the task of the Council is now to incorporate these views into their 10 Year Strategy for Teignbridge.</p> <p>Another issue of importance to us all are the discussions taking place between nine authorities on devolution and decentralisation. Since developments in Scotland, Wales and Ireland there has been a growing desire for National powers to be devolved to local authorities in England creating combined authorities or partnerships. Working with others offers the opportunity to reduce costs and improve standards of service. This has proved to be an asset to Teignbridge in their Strata initiative for ICT provision, in joining with other authorities for Building Control and salaries payments. Three sessions have been held with those involved in the initiative with Chief Executives and Leaders of Councils and the matter will progress until a formal application is made to Government for devolution of Devon. There is an overwhelming feeling that local authorities are better equipped to fulfil the needs of their own communities than national bodies which, particularly in the case of Devon, fund us at lower levels for education and other grant funding than other parts of the country.</p> <p>A new application has been lodged this week for a further development at Penns Mount consisting of 40 units for the Penns Mount Rest Home. With 400 dwellings already scheduled to be developed there are not realistic grounds for objecting to this development. One major concern for this area is the traffic congestion, already severe, which will be caused by entry from this entire estate onto Vicarage Hill and Greenhill Way.</p> <p>Teignbridge will be holding its Annual Civic Service at The Avenue Church, Newton Abbot on 1 Nov 15.</p> <p><b>District Councillor – Cllr Mike Walters - Read by Cllr Carter-Woodwark</b></p> <p><b>Road Works</b></p> <p>Repairs to the viaduct on the A380 are still causing heavy traffic on Greenhill Way and Vicarage Hill with single lane traffic was created for the repairs. This has effectively produced traffic congestion in Newton Abbot as well. The new bus stop on Vicarage Hill is now in place. The hedging along Hackney Lane has been cut back and will soon be the boundary and further access for the continued development of the Linden Homes on Penns Mount.</p> <p><b>Newcross development</b></p> <p>The promised Primary School on the Newcross site is slowly progressing with the Education Funding Agency investigating drainage of the site prior to giving the “all clear” to the development. Sibelco has been approached by the EFA to give details of the survey conducted by the company in order to facilitate approval of the site.</p>

	<p>Devon County Council has been instrumental in producing plans for extra classrooms of a temporary basis at St Michael's School to balance the increased demands for school places at the new primary school in Newcross.</p> <p><b>Planning</b></p> <p>Public consultation on the Draft Custom and Self Build Supplementary Planning Document has been approved at the Overview and Scrutiny meeting in September. This sets out the Council's policy objectives and targets in relation to the delivery of self-build housing in the Wellbeing chapter of the document.</p> <p>An interesting debate took place on the Chudleigh application for development around the war memorial in the town. The application was refused on design grounds by the committee.</p> <p>I have to make a comment on the remarks made by certain new councillors on the recommendations made by the officers which were far from complimentary and questioned the validity of such recommendations. It must be pointed out that the committee makes the decisions on the officers' recommendations and the background of their experience in planning matters and the policies contained therein should be noted not criticized.</p> <p>A planning application (15/02137/FUL) was made by Phil Shears for the raising of the roof and an extension to the rear of the Firs in Ideford and came to the committee for a decision as the applicant was a member of staff in TDC. The application was approved.</p> <p><b>Safeguarding</b></p> <p>A seminar on Safeguarding was held after the Full Council meeting on 28Sep15. The principles of which were:</p> <ul style="list-style-type: none"> <li>• Confidentiality</li> <li>• Participating</li> <li>• Awareness of others emotions</li> <li>• Valuing each other's thoughts.</li> </ul> <p>The main categories to consider were those of:</p> <ul style="list-style-type: none"> <li>• Physical</li> <li>• Sexual</li> <li>• Psychological neglect</li> <li>• Consideration of the Children's Act 1939/2004 in working together in Safeguarding children</li> <li>• The Care Act 2014</li> <li>• The Code of Practice under the Mental Capacity Act 2005</li> <li>• Public Interest Disclosure Act 1958.</li> </ul> <p>Telephone numbers were made available as follows:  Adults at Risk – Care Direct 0345 1551007      Domestic Violence - 0345 1551074</p> <p><b><i>Cllr Austen left the meeting at 1840</i></b></p> <p><b>Police Community Support Officer Report</b>  <b>IDEFORD POLICE LOGS for the PERIOD 30 Aug 15 to 06 Oct 15</b>  <b>Incidents on the A380</b></p> <p>Report of a suspicious vehicle in a lay-by near a property.  2 separate reports of dangerous driving.  Report of a male walking in the central reservation.  2 broken vehicles causing problems.  2 separate reports of dogs in the road.  A car with a shredded tyre causing problems.  Car with a puncture causing concern.  Report of a 2 vehicle road traffic collision caused by a dog in the road.</p> <p><b>Other incidents.</b></p> <p>2 domestic incidents requiring police attention.  Report of a fox hunt causing concern to a resident.  Report of a dog shot that was worrying livestock.</p> <p><b>IDEFORD CRIMES for the PERIOD 30 Aug 15 to 06 Oct 15</b></p> <p>None.</p> <p><b><i>PCSO Rider left the meeting at 1845</i></b></p>
098/15	<p><b>PARISH MATTERS</b></p> <p><b>098.1 – To note the decisions made during the Part II meeting held on 2 Sep 15</b></p> <p>During the Part II Meeting that was held on 2 Sep 15 the following matters were discussed or resolved:</p> <p>Budget discussions for 2016/17 started. Councillors will consider a draft during October for formal discussion at meeting in November and ratification at meeting in December.</p> <p>A Training &amp; Development Policy and Delegation Scheme Document Approved &amp; Adopted</p> <p>Parish Clerk weekly hours increased from 3 to 4 with effect from 1 Oct 15. To be reviewed annually.</p> <p>Further discussion required on the topic of communication once the draft Parish Plan is issued, however, continued effort should be made to maximise all means of communication with Parishioners.</p>

### **098.2 - To discuss Options and Next Steps following the Public Meeting with BT Senior Staff on 15 Sep 15**

On Tuesday, 15 Sep 15 Parish Councillors met with senior staff from BT, representatives of Connecting Devon and Somerset and from the office of our MP to discuss the lack of Superfast Broadband in the Parish of Ideford. While no immediate answer or provision will be forthcoming, we now have a better understanding of the situation and some possible options. A quick overview of the situation is as follows:

#### **Phase 1 of the Connecting Devon and Somerset Programme**

The Cabinet covering Ideford and Olchard was upgraded and went live in Oct 14 however; properties in these locations are too far away from the cabinet to benefit. Under Phase 1 the cabinet serving Hestow properties is currently being surveyed and work is being undertaken and it is planned to go live during Apr – Jul 16. Properties in Ideford Combe and Higher Sandygate have been covered during Phase 1 and while not pulling Superfast speeds of 24 Mbps, they fair considerably better than other areas of the Parish.

Currently no additional Phase 1 work is planned although there may be some more money available following talks with BT about clawback and gain share. If forthcoming, there is no guarantee that this money would be allocated to work in or around Ideford.

#### **Phase 2 of the Connection Devon and Somerset Programme**

As you will have seen in the press and on the news, the Phase 2 contract was not awarded in Jun 15. The contract is being put out to open tender again and once awarded Phase 2 work could take 2 – 3 years to show results if it covers the Parish.

#### **Option 3 – Self-Help**

There is the potential to work with BT or another supplier to find a self-help solution. Potentially survey work could take 3 – 4 months and the build phase an additional 9 month. This option could provide a route to a quicker solution for the Parish but would need to be part funded. Similar projects have been undertaken throughout the UK and costs could range from £10 - £60k depending on location, infrastructure and other project requirements.

As they stand the options are Do Nothing, Wait and See if Ideford Parish is covered under Phase 2 or find a Self-Help option.

- It was unanimously **resolved** that the Parish should consider a self-help/gap funded option. The Parish Clerk is to contact the BT South West Regional Director to understand the steps required to conduct a full Parish Survey. Cllr Tom Hill was nominated as the lead Councillor for the Broadband Project.

### **098.3 - To receive a TALC Update following the meeting on 24 Sep 15**

Councillor French gave an overview of the TALC Meeting that was held on 24 Sep 15. Key speakers included Cllr John Goodey, Portfolio Holder for Communities & Neighbourhoods and Paul Coles, BT South West Regional Partnerships Director and Cllr Andrew Leadbetter, Devon CC Cabinet Member for Economy & Growth. The draft minutes from the TALC have been distributed to all Councillors for their information.

### **098.4 - To discuss rescheduled Parish Tidy Up Day and Parish Maintenance Requirements**

The 27 Sep 15 Event was postponed due to lack of delivery of safety equipment by TDC. An apology was received from TDC for this error. A rescheduled date of Saturday 31 Oct 15 was proposed. Councillors also discussed the following additional Parish Maintenance issues:

Light Clearance and Tree Pruning at Glebe Land, correct placement of Grit Bins, the provision of a new 6 x 3 foot Notice board in the Bus Shelter, replacement of the damaged map on the main Parish Notice Board and the required maintenance to the Parish Seats and Benches.

It was **resolved** the Tidy Up Event should now take place on 31 Oct 15. Cllr Liz Hill and Cllr French to liaise regarding any heavy machinery use or hedge cutting that might take place during the day. Cllr Liz Hill would amend the posters to advertise the event and the Parish Clerk is to ensure that information is added to Facebook and the Parish Website and that the equipment delivery from TDC is requested for Thursday, 29 Oct 15.

- It was **resolved** that Cllr French would look at a way to clear the area around the Streetlight located on the pole within the Glebe Land and that he would arrange for the Grit Bin near Town's End/Byways to be levelled.
- It was **resolved** that the Parish Clerk speak to Devon Highways about the Grit Bin near Broadlands to ensure that it does not obstruct flow or access to the drain. Cllr French to be contacted before any movement is undertaken.
- It was **resolved** that Cllr French would move and level the Grit Bin near Towns End/Byways at some point during the Tidy Up Day.
- It was **resolved** that Cllr French would obtain quotations for the new bus shelter notice board and would add the new map to the main Parish notice board.
- It was unanimously **resolved** that Cllr French would obtain at least two quotes to maintain/refurb all the seating/benches in the Parish. With a couple of requested exclusions all Council and Millennium Green Benches would be included within the quote.

	<p><b>098.5 - To receive feedback following New Councillor Training Courses</b>  Cllr Bellamy, Cllr Fox and Cllr Liz Hill confirmed that the new Councillor Training had been beneficial and informative. Councillors were reminded that refresher courses or specific training courses are available at any time.</p> <p><b>098.6 - To approve DALC AGM &amp; Conference and Transparency Briefing attendance</b>  It was <b>resolved</b> that the Chairman and Clerk should attend the DALC AGM and Conference and the Clerks attendance at the Transparency Briefing was approved.</p> <p><b>098.7 - To discuss continued Council participation at Police Surgery Drop In sessions</b>  It was <b>resolved</b> that as no Parishioners have attended to speak with a Councillor for the last 6 months the Parish Council would suspend their participation at the monthly Police Surgery sessions. Attendance could be reviewed at a later date if required.</p> <p><b>098.8 - To discuss Parish Council Funding Applications</b>  The £350 Elector Fund Grant submission for new noticeboards for the bus shelter and Village Hall has been approved by TDC. It was <b>resolved</b> to BACS transfer £175 to the Village Hall Account. So far this year, £2968 has been applied for and received. The Clerk is currently applying for £1000 towards Village Hall Projects and has been asked by a PCC member to help find funding for a couple of projects at St John's, Luton.</p>						
099/15	<p><b>PUBLIC PARTICIPATION</b></p> <p><b>Standing Orders were suspended</b>  A Parishioner commented that an area of Olchard has no grit bin provision for a private road. It was suggested that a regular dustbin could be used and grit supplied (for collection by residents) from the Snow Warden. It was <b>resolved</b> that the Clerk provide costed options for purchase of a private grit bin.</p> <p>A Parishioner commented on the excellent work that had been carried out by the Parish Lengthsman. It was <b>resolved</b> that the Clerk write to DCC Highways to express the thanks of the Parish Council for a job well done.  Cllr French reminded everyone present that the Beating of the Bounds would take place on Sunday, 18 Oct 15</p> <p><b>Standing Orders were re-instated</b></p>						
100/15	<p><b>PLANNING</b></p> <p><b>Decision Notice – 15/02137/FUL – The Firs, Ideford, TQ13 0BA – Application by Mr &amp; Mrs Shears</b>  Application Granted for raising of roof and extensions to form additional accommodation including rear balcony.</p>						
101/15	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>Balance of Accounts as at 30 Sep 15</b></p> <table> <tr> <td>Parish Current Account</td> <td>£7810.61</td> </tr> <tr> <td>Request for BACS Authorisation</td> <td>£ 60.00</td> </tr> <tr> <td>Remaining Cash at Bank</td> <td>£7750.61</td> </tr> </table> <p>It was <b>resolved</b> that the monthly bank reconciliation for September was a true and accurate record of the accounts and should be signed by the Chairman.</p> <p><b>Quarterly update on expenditure against budget for FY 15/16 (Apr – Sep)</b>  The Clerk gave an overview of expenditure against budget as at 30 Sep 15 from a spreadsheet that had previously been distributed to Councillors by email. As at 30 Sep 15, Council expenditure totalled £1977.66. It was unanimously agreed that the information was a true reflection of the Parish Council Accounts and that there were no apparent errors or omissions. The Clerk would provide updates as requested and following 31 Dec 15 and following year end of 31 Mar 16.</p> <p><b>It was unanimously agreed and resolved that the following payments could be made via BACS transfer:</b>  £60.00 Devon Association of Local Councils (DALC) New Councillor Course (Cllr Hill &amp; Cllr Bellamy)</p>	Parish Current Account	£7810.61	Request for BACS Authorisation	£ 60.00	Remaining Cash at Bank	£7750.61
Parish Current Account	£7810.61						
Request for BACS Authorisation	£ 60.00						
Remaining Cash at Bank	£7750.61						
102/15	<p><b>DATE OF NEXT MEETING – Monthly Meeting of Ideford Parish Council, Wednesday 4 November 2015 at 6.30pm</b></p>						

The Chairman closed the meeting at 1940

Signed: Angie Carter-Woodwark

Dated: 4 Nov 15